

# **Bangor High School**

## *PARENT & STUDENT HANDBOOK*



**BANGOR HIGH SCHOOL**

885 Broadway  
Bangor, Maine 04401

Attendance – 992-5581

Athletics – 992-5506

Guidance – 992-5516

Office - 992-5500

Bangor Adult Education – 992-5523

Cyr Bus Line - 942-3354

United Technologies Center - 942-5296

Multiple Handicap Regional Program – 992-5578

FAX - 941-6212

School Code Number: 200-060

College Board Testing Center Number: 20-110

*BANGOR SCHOOL COMMITTEE*

Mrs. Phyllis Guerette, Chair  
Mrs. Christine H. Szal, Vice Chair  
Mr. Warren J. Caruso  
Ms. Catherine Dickerson  
Mrs. Nichi Farnham  
Mrs. Beth Grant  
Mr. Jay Ye

Superintendent of Schools – Betsy Webb

Assistant Superintendent of Schools – Donna H. Wolfrom

Principal – Paul S. Butler

Assistant Principal - Albert E. Mooers (grades 10 & 12)

Assistant Principal – Timothy Y. Reed (grades 9 & 11)

Athletic Director - Stephen T. Vanidestine

**The Bangor School Department shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, marital status, national origin or citizenship status, age, handicap, or veteran status in employment, education, and all other areas of the Department. Questions and complaints should be directed to the Affirmative Action Officer, Bangor School Department, 73 Harlow Street, Bangor, ME 04401 (207) 992-6250.  
(See school postings for more information.)**

## SCHOOL CALENDAR 2011

Wed.	Aug. 31	Orientation for Grade 9, 8:00-11:00 a.m.
Thur.	Sept. 1	All Grades in Session
Mon.	Sept. 6	No School; Labor Day
Fri.	Sept 23	No School; Teacher In-Service Day
Mon.	Oct. 10	No School; Columbus Day
Fri.	Nov. 4	Quarter Ranking Period Ends
Fri.	Nov. 11	No School – Veterans Day
Wed	Nov. 23-25	No School; Thanksgiving
Thur.	Dec. 22 – Jan 2	December Vacation

## 2012

Mon.	Jan. 16	No School; Martin Luther King Day
Tues.	Jan. 17 -20	Mid Year Exams
Fri.	Jan. 20	Quarter Ranking Period Ends
Mon.	Feb. 20 -24	Winter Vacation
Fri.	Mar. 16	No School; Teacher In-Service Day
Fri.	Apr. 16	Quarter Ranking Period Ends
Mon.	Apr. 16 -20	Spring Vacation
Mon.	May 28	No School; Memorial Day
Sun.	June 3	Bangor High School Graduation, 4:00 p.m.
Thur.	June 14	Last Student Day of School Year
Fri.	June 15	Teacher In-Service

This calendar allows for **three** days to be lost due to inclement weather or other emergencies. Parents, students, and employees should anticipate adjusting the school year in June 2012 (shortening or extending) if fewer or more than **three** days are lost.

Dear Student,

Welcome to Bangor High School. You have arrived at a school that expects and believes that you will achieve at very high levels.

You will find this handbook helpful in selecting courses and activities as well as understanding the rules and expectations at Bangor High School. Questions will arise as you make your way toward graduation, many of which will be answered through this handbook. Other questions may be better answered through interactions with teachers, counselors, principals, staff members and your fellow students. Reach out for help and guidance during your time here.

Above all, Bangor High School wants you to challenge yourself in all ways, both inside and outside of the classroom. We believe our programs, detailed here, give you that opportunity.

Have an excellent school year, and Go Rams!

Paul S. Butler  
Principal

## *STAFF*

Principal	Paul S. Butler
Assistant Principals	Albert E. Mooers Timothy Y. Reed
Director of Athletics	Stephen T. Vanidestine
Office Manager	*Dawn Gower
Secretary/Athletics	Margo Svanda-Miller
Attendance Secretary	Angela DeRaps
Financial Secretary	Christine Robertson
Guidance Secretary	Kim Giggey
Guidance Secretary	Doris Simpson
Registrar	Cheryl House
Special Ed. Secretary	Cathy Bunker
Cafeteria Manager	*Judith M. Norko
Hearing Impaired	Leah Russell
Library	Deborah B. Averill
Multiple Handicap Program	Michelle Jacobson
School Nurse	TBA
School Social Worker	H. Travis McClure
Speech	Barbara Wais

### **Cooperative /Vocational Education Department – 992-5539**

Mark C. Hackett

### **English Department – 992-5551**

*Rebecca Czapinski	Ryan Bachtel	David Barnett
Anthony Crabtree	Angela Domina	Regina Kelly
Victoria P. Kornfield	Stephanie Hendrix	Emilie Manhart
Susannah L. Owen	Susan Thibedeau	Amy Trask
Jane Venturelli	Heather Webb	Laura Wittmann

### **Fine Arts Department – 992-5576**

*Kathy S. Elmore	Deb Elz Hammond	William Bell
Scott Burditt	Kathleen D. Hartley	Eric Hutchins
George H. Redman		

### **Foreign Language Department – 992-5554**

*Cynthia A. Sturgeon	Cristina Anderson	Johanna Bridges
Chunli (Lily) Crane	Graciela Dorsa	Ann M. Marston
Wendy Morrill	Leah Russell	

### **Guidance Department – 992-5516**

*Michael J. DeRespino	Cecile Achey	Scott Clement
Corinne Foley	Megan Vanidestine	

### **Health & Physical Education Department – 992-5572**

*Jeffrey J. Fahey	Nate Clark	Shannan Fotter
Joseph E. Johnson	Scott Kissinger	Susan T. Sorg

**History Department – 992-5558**

*William N. Ames	Kimberly Butler	Margaret Chernosky
Jaime Cooke	Lance Fenimore	Adam Leach
Frederick Lower	Felicia Lyons	Joseph E. Pelletier
Roger E. Reed	Peter Sund	Geoffrey Wingard

**JROTC Department – 992-5570**

\*Lt. Col. Kevin Harris      M. Sgt. Bernice “Bernie” Dill

**Mathematics Department – 992-5561**

*Stephen E. Godsoe	Kevin J. Birkel	Mark Brittelli
Michael Corneil	Patricia J. Craig	Jonathan Dearing
Donald Erb	Catherine M. Gordon	Elaine W. Grant
Michael Hamlin	Wendy Hooke	Sue McGarry
James A. McHenry	Carl Robbins	

**Multiple Handicapped Department – 992-5578**

Michelle Jacobson

**Science Department – 992-5542**

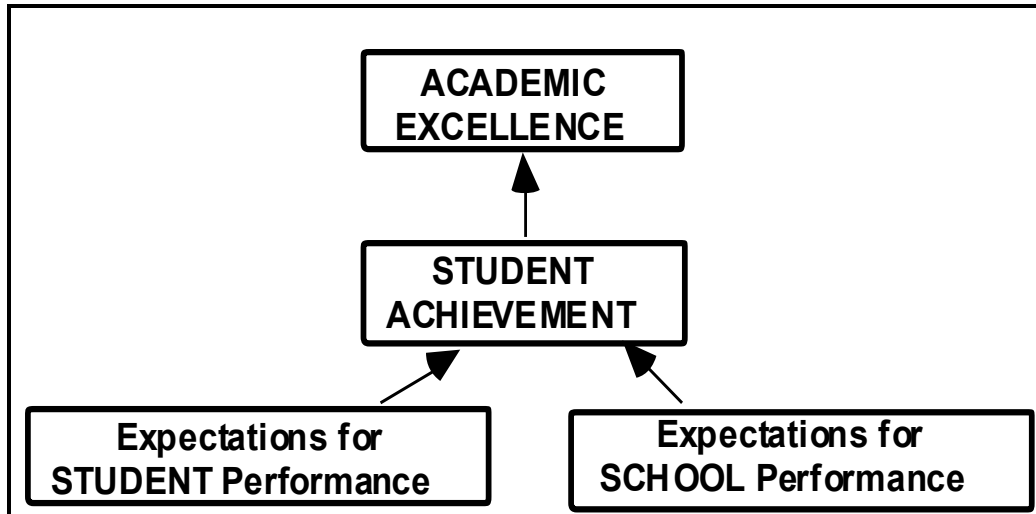
*Cary James	Sasha Alcott	Michele Benoit
Andrew Bouchard	Mike Brezowski	John Cangelosi
Misty Conrath	Allen L. Harrington	Jessica Harrington
Joyce A. Harrison	Helmut Koch	Martin T. O’Connell
Jennifer Page	Theodore Taylor	

**Special Education Department – 992-5538**

*George M. Brissette	Sherri A. Andrei	Dan Chadbourne
Georgi Freedman	Doris J. Inman	Linda Rich

**\*Department Heads**

**BANGOR SCHOOL DEPARTMENT  
HIGH SCHOOL STATEMENT OF PURPOSE**



The vision of Bangor High School is to encourage academic excellence by providing for each student the opportunity to realize his or her potential. Academic Excellence is defined as the creation of a challenging educational environment wherein ALL students can aspire to higher intellectual levels. Faculty, administrators, parents, students, and community share in the responsibility to make resources available which will raise aspirations and enhance educational programming, and prepare each student to be a well informed and participating citizen. The mission of the professional staff is to teach each student, to raise academic aspirations, and to guide each student to undertake a challenging program of study.

**EXPECTATIONS FOR STUDENT PERFORMANCE**

By selecting from a rich and diverse educational program, students will:

1. Improve mathematical, reading, and writing skills
2. Communicate clearly, logically and courteously
3. Enhance problem-solving abilities by developing critical and creative thinking skills
4. Acquire, evaluate, and apply information
5. Work independently and cooperatively
6. Participate positively by actively and consistently attending classes and showing respect for self, other students, professional staff, the school and its materials.

**EXPECTATIONS FOR SCHOOL PERFORMANCE**

By maintaining a setting in which student expectations can be met successfully, Bangor High School will:

1. Provide and maintain a safe school environment
2. Maintain a level of professional expertise and judgment to achieve our educational mission
3. Foster positive relationships among school, parents, and community
4. Provide academic technological approaches to meet a variety of student needs
5. Provide diverse extracurricular activities to enhance the academic program

***GENERAL INFORMATION***

**ATTENDANCE**

Attendance is a critical component to academic success and the State of Maine has recognized this by enacting laws mandating school attendance. Students attending regularly benefit through teacher presentation, review of homework, tests taken on a timely basis and through class participation.

Bangor High School faculty strongly encourage parents to emphasize daily attendance.

Administration will use the following State of Maine guidelines to determine if an absence is excused:

- a. Personal illness.

- b. Appointments with health professionals that cannot be made outside of regular school day.
- c. Observance of recognized religious holidays when the observance is required during a regular school day.
- d. Emergency family situations.
- e. Planned absences for personal or educational purposes which have been approved in advance.

**School and parental communication is paramount. A parent or legal guardian should contact the school by telephone (992-5581). BEFORE 10 AM each day the student is absent. Switchboard coverage begins at 7:00 AM.**

If the school is not notified of an absence and the parent or guardian cannot be reached, the absence will be treated as an unexcused absence and the student will be assigned detentions. ADMINISTRATION WILL DETERMINE IF AN ABSENCE IS EXCUSED. (Work is NOT a legitimate reason for missing school.)

### **PRE-ARRANGED ABSENCE PROCEDURES**

We urge parents and students to schedule medical and dental appointments, recreation, family vacations, college visits and other optional absences for times when school is not in session. However, on occasion, it may become a necessity for a student to miss school. Please arrange for this absence with the school as follows:

1. Provide the Assistant Principal with a letter explaining the reason(s) and dates of the proposed absence(s).
2. The student then signs a pre-arranged absence form which explains course responsibilities.
3. The Assistant Principal signs the completed form and copies are then forwarded to teachers.

Except in an emergency family situation, the pre-arranged absence procedure should be completed **at least three days prior** to the planned absence.

A student who is planning an absence for personal or educational purposes must submit a written request to administration for approval. If approved, the student will be responsible for homework and exams. It is highly recommended the student attempt to complete assignments as much ahead of time as possible before his/her departure and to set up times upon return to make up exams.

### **DISMISSALS**

No student may leave the building unless he/she has signed out in the attendance office with prior parent/guardian permission.

Parents or guardians may call in dismissal requests, preferably between 7:00-10:30 a.m. (992-5581). Unforeseen dismissals may be initiated by the student from the school nurse's office. These dismissals will require telephone contact with parents or guardians.

### **MAKE-UP DUE TO ILLNESS**

Students who will be absent 3 or more days due to illness or other emergencies may request make-up assignments from the Guidance Office. Once the request is distributed to teachers, twenty-four hours' notice is required to allow teachers to respond to the request. We will not request make-up assignments for absences of 1 or 2 days, as students will have returned to class by the time assignments have been received. It is advised that students call a classmate to obtain assignments for absences of less than 3 days.

### **TARDINESS TO SCHOOL**

If a student is tardy to school, he/she is to report directly to the attendance office. The student should sign in, obtain a late slip, and go to his/her locker then directly to class.

Students not in class when the 8:00 a.m. bell rings will be considered tardy to school, unless excused under the attendance guidelines. Detention will be assigned to any student accumulating more than 3 unexcused tardies per semester.

Any student entering after 8:45 a.m. without acceptable excuse will be assigned an hour of central detention for every class missed.

Students who are involved in an extra-curricular activity and arrive to school after 11:00 will not be allowed to participate in the activity that day. Exceptions to this rule will require administrative approval.

### **TO CLASS**

Students are to be in their classrooms before the bell rings so that course presentations will not be interrupted. Ample time is allocated for students to go from one class to another; however, it is realized there may be extenuating circumstances which may cause students to be late. Therefore, teachers may allow up to three (3) tardies to class per semester. Administrative detention will be assigned to students who are late to any class more than three times per semester.

The consequences for excessive unexcused tardies is as follows:

# Tardies (per semester)/Consequences

- 0-3 No penalty
- 4-9 Detention for each tary
- 10 1 day In-school Suspension
- 11-14 Detention for each tary
- 15 2 days In-School Suspension
- 16-19 Detention for each tardy
- 20 1 day out-of-school suspension

Upon reaching 20 tardies, the parent/guardian will be requested to meet with the school principal to determine future consequences should the behavior continue.

#### **TEACHER SUPERVISED MAKE-UP**

Teachers are available for make-up and/or individual help Monday through Thursday from 2:00 to 2:30. Students may be required to attend supervised make-up periods. Teachers should allow students a 24-hour grace period if such time is needed to make transportation arrangement. There is a late bus that departs from Bangor High School around 3:10 Monday thru Thursday.

#### **ANNOUNCEMENTS**

Important announcements will be made between 10:10 - 10:15 and at the end of school. Daily announcements of guidance and extra curricular activities are posted on the main bulletin board in lower “B” lobby.

#### **ACCIDENTS**

All accidents must be reported to the office as soon as possible. These include any accidents occurring on school property or during school-sponsored events.

#### **ADDRESS CHANGE**

Changes in home address, telephone number and other pertinent information **must be reported to the front office.**

#### **BEFORE SCHOOL**

The building will officially be open upon arrival of student buses. Students are to directly enter the building upon arriving on school grounds. Upon entering, students may utilize the auditorium lobby and cafeteria only. Students will be admitted to their locker areas at 7:45 a.m. Students should **NOT** enter through “B” wing (Administration doors). **Students should be headed toward their first period class at the 7:55 bell.**

#### **BULLYING POLICY**

It is the intent of the Bangor School Committee to provide all students with an equitable opportunity to learn. To that end, the Bangor School Committee has a significant interest in providing a safe, orderly, and respectful school environment that is conducive to teaching and learning.

Bullying is detrimental to student learning and achievement. It interferes with the mission of the schools to educate their students and disrupts the operations of the schools. Bullying affects not only students who are targets but also those who participate and witness such behavior.

The Bangor School Committee also believes that promoting ethical and responsible behavior is an essential part of the school unit’s educational purpose. Bullying interferes with the accomplishment of this goal.

It is not the Bangor School Committee’s intent to prohibit students from expressing their ideas, including ideas that may offend the sensibilities of others, or from engaging in civil debate. However, the Bangor School Committee does not condone and will take action in response to conduct that interferes with students’ opportunity to learn, the educational mission of the Bangor schools, and the operation of its schools.

Bullying is not acceptable conduct in schools and is prohibited. Any student who engages in conduct that constitutes bullying shall be subject to disciplinary consequences up to and including suspension and expulsion. A student’s bullying behavior may also be addressed through other behavioral interventions.

For the purpose of this policy, “bullying” means any physical act or gesture, or any verbal, written, or electronically communicated expression that:

1. Causes physical harm to a student or damages a student’s property;
2. Places a student in reasonable fear of physical harm or damage to his/her property;
3. Substantially disrupts the instructional program or the orderly operations of the school; or
4. Creates an intimidating, hostile educational environment for the student who is bullied.

This policy applies to bullying that takes place at school or on school grounds, at any school-sponsored activity or event, or while students are being transported to or from school or school-sponsored activities or events.

The determination whether particular conduct constitutes bullying requires reasonable consideration of the circumstances, which include the frequency of the behavior at issue, the location in which the behavior occurs, the ages and maturity of the students involved, the activity or context in which the conduct occurs, and the nature and severity of the conduct.

The Superintendent/designee will be responsible for developing and implementing procedures for:

1. Student and parent reporting of bullying to staff and school administrators;
2. Staff reporting of bullying to school administrators;
3. Review of reports and investigation of bullying incidents;
4. Intervention with and/or discipline of students who engage in bullying;
5. Support for students who are victims of bullying;
6. Training staff and students in bullying prevention; and
7. Periodic evaluation of bullying prevention, intervention, and training efforts in Bangor schools and reporting to the Bangor School Committee upon request.

Students who have been bullied or who observe incidents of bullying are encouraged to report this behavior to a staff member or school administrator. Staff should report bullying to the building principal.

Acts of reprisal or retaliation against any person who reports an incident of bullying are prohibited. Any student who is determined to have falsely accused another of bullying shall be subject to disciplinary consequences. Consequences may range from positive behavioral interventions up to and including suspension, expulsion, and/or reports to law enforcement officials.

Notice of what constitutes bullying, the Bangor School Committee's prohibition against bullying, and consequences for students who bully shall be communicated to students and parents through the Code of Conduct stated in the Student Handbooks as well as other school publications.

#### **BUS RULES - (JOHN T. CYR & SONS SAFETY RULES)**

1. The school bus driver is in complete charge of the bus and the driver's instructions will be obeyed promptly.
2. Students must be on time at their bus stops. Buses are on a tight schedule and WILL NOT wait for students who are late.
3. When waiting for a school bus students must stay off the road. All students who cross the road must do so in front of the bus (10 feet).
4. School buses will be loaded in an orderly manner and unloaded the same way.
5. Students will remain seated until the bus comes to a complete stop. The school bus should not move until all passengers are seated.
6. Students will keep their head and arms inside the bus at all times, noise will be kept at a minimum, there will be no swearing, shouting, or fighting on any school bus.
7. Passengers will use the emergency exits only when instructed to do so or in cases of a real emergency.
8. Any student or group of students vandalizing a school bus will lose their riding privilege for no less than one week. They will also be held liable for all costs to repair the damage and WILL NOT ride the school bus until that bill has been paid in full.
9. All trash will be put in the containers provided on each bus.
10. There will be absolutely NO SMOKING on any school bus.

All students transported by Cyr Bus Line are subject to these rules and all drivers are responsible for the implementation of them. Students will lose their riding privilege for no less than one week for smoking, vandalism, using foul or abusive language to the driver, fighting, unauthorized use of the emergency doors, or constant disregard for the bus safety rules. For less serious offenses, one written warning will be sent home to parents. A second occurrence will result in loss of riding privilege for one week. Cyr Bus Co. telephone number: 942-3354.

#### **CAFETERIA SERVICE**

Students are allowed to use the cafeteria ONLY during their ASSIGNED lunch mod. Students may purchase the regular lunch, choose from the a la carte, or bring cold lunch. Milk is available for purchase. Students are expected to behave in the cafeteria and to clean up all litter from their table and floor in the area before leaving. Students are to remain in the cafeteria during the lunch mod until the bell rings. Students **MAY NOT LEAVE THE SCHOOL GROUNDS DURING LUNCH**. Food and drinks may not be taken from the cafeteria to any other room. Students without a scheduled lunch should see their Assistant Principal to make other arrangements.

Applications for **FREE** or **REDUCED** lunch will be distributed the first week of school. Please have your parent return the **completed** form as soon as possible to the front office for review of eligibility.

#### **CARE OF SCHOOL PROPERTY**

Bangor High School is very fortunate in having an excellent school building and the best in equipment. We should take pride in our school and its facilities and do our part to try to keep it looking good at all times.

Some of the ways in which we can help keep our school in good condition are to refrain from marking on the building; we can sit on the seats - not on desks, and take proper care of paper and trash. The above suggestions, plus countless ways each of us can think of, will help make our school a place of pride.

### **CHEATING / PLAGIARISM**

BHS staff will not tolerate plagiarism, cheating, or other forms of unethical academic misconduct. Students who engage in such inappropriate behaviors will jeopardize their class standing.

### **CODE OF CONDUCT**

The Bangor School Department believes that the success of a society is dependent upon its ability to educate students to be honest, responsible, respectful, compassionate and industrious. In order to underscore and clarify the value of these attributes and contribute to their transmission from one generation to the next, the following Bangor School Department Code of Conduct has been adopted. The expectations of this code apply to every student and extend to all school activities including travel to and from school, functions held on school property and any other situation(s) in which the student's conduct is likely to have an adverse effect on either school discipline or the safety and welfare of others. Behavior related to a child's disability will be managed consistent with applicable laws and regulations.

- Honest
  - . Being Truthful
  - . Do not lie
  - . Do not cheat
  - . Do not steal
  
- Responsible
  - Knowing what is expected and doing what is right including obeying all laws and school rules
  - . Do not withhold information that could harm individuals or the school
  - . Do not violate school rules
  - . Do not wear attire or behave in any way that disrupts your learning or the learning of others
  - . Do not violate the law
  
- Respect
  - Recognizing the rights of others while practicing appropriate ethical and civil behavior
  - . Do not use language or make gestures that are offensive and/or intimidating
  - . Do not make unwanted physical contact
  - . Do not deface or destroy either school property or the personal property of others
  - . Do not threaten or demean others by words or actions
  
- Compassion
  - Being thoughtful, kind and considerate
  - . Do not by words or actions communicate intolerance for differences in beliefs, opinion, or appearance
  - . Do not by words or actions communicate intolerance for the performance levels of others
  
- Industrious
  - Accepting the challenge to reach personal, behavioral and academic expectations
  - . Do not fail to complete assigned tasks
  - . Do not abuse attendance policies
  - . Do not perform at levels below capability

The following is designed to accommodate existing learning and developmental differences of students associated with any violation of the Conduct Code.

#### **Level I Consequence**

Disciplinary action administered by the classroom teacher

#### **Level II Consequence**

Disciplinary action administered by the Principal (or designee)

#### **Level III Consequence**

Disciplinary action administered by the Superintendent or School Committee

Consequences (Schedule A)

Adherence to the Bangor School Department Code of Conduct is expected. Failure by students to behave as required will result in specific consequences for unacceptable action(s). Following is a listing of appropriate consequences. (Schedule A)

**CONSEQUENCES LEVELS I, II, III  
SCHEDULE A**

	Level I	Level II	Level III
Warning	✓	✓	
Verbal or written apology	✓	✓	
Time out	✓	✓	
Loss of recess	✓	✓	
Loss of school privileges	✓	✓	✓
Stay after school/detention	✓	✓	
Notify parents	✓	✓	✓
Require parent meeting	✓	✓	✓
Restitution		✓	✓
Meeting with principal	✓	✓	
In-school suspension		✓	
Out-of-school suspension		✓	
Criminal charges filed		✓	✓
Suspension and outside psychological evaluation required		✓	✓
Expulsion and outside psychological evaluation required			✓
Expulsion			✓
Fail subject or course	✓		
Make up work required	✓	✓	✓
Reduction in grade	✓	✓	
Other remedies that are deemed appropriate	✓	✓	✓

**COMPUTER AND INTERNET USE**

The Bangor School Department provides computers, networks and Internet access to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff. The School Committee believes that the resources available through the Internet are of significant value in the learning process and preparing students for future success. At the same time, the unregulated availability of information and communication on the Internet requires that schools establish reasonable controls for lawful, efficient and appropriate use of this technology.

Student use of school computers, networks and Internet services is a privilege, not a right. Students are required to comply with this policy and the accompanying rules (IJNDB-R). Students who violate the policy and/or rules may have their computer privileges revoked and may also be subject to further disciplinary and/or legal action.

All Bangor School Department computers remain under the control, custody and supervision of the School Department. The School Department reserves the right to monitor all computer and Internet activities by students. Students have no expectation of privacy in their use of school computers, networks and Internet services.

As a result of the requirements mandated by the Children’s Internet Protection Act (CIPA), the Bangor School Department will use the centralized content filtering program provided by the Maine School and Library Network to filter Internet access to all computers in the school system by July 1, 2002. This filter complies with the CIPA. It is designed to prevent access to materials that are obscene, contains pornography or are otherwise harmful to minors.

While reasonable precautions will be taken to supervise student use of the Internet, the Bangor School Department cannot reasonably prevent all inappropriate uses, including access to objectionable materials and communications with persons outside of the school, in violation of the School Committee policies/procedures and school rules. The School Department is not responsible for the accuracy or quality of the information that students obtain through the Internet.

Students and parents shall be informed of these policies and procedures on an annual basis through handbooks and/or other means selected by the Superintendent.

Parents may request alternative activities for their children that do not require Internet access through the established opt-out procedures.

The Superintendent shall be responsible for overseeing the implementation of this policy and the accompanying rules and for advising the School Committee of the need for any future amendments or revisions to the policy or rules. The Superintendent may develop additional administrative procedures or rules governing the day-to-day management and operation of the School Department's computer systems as long as they are consistent with the School Committee's policies and rules. The Superintendent may delegate specific responsibilities to building principals and others as he/she deems appropriate.

### **COMPUTER RULES AND INTERNET USE RULES**

These rules implement School Department Policy IJNDB – Student Computer and Internet Use. The rules are intended to provide general guidelines and examples of prohibited use but do not attempt to state all required or prohibited activities by users. Failure to comply with School Committee Policy IJNDB and these rules may result in a loss of computer and Internet access privileges, disciplinary action and/or legal action.

#### **A. Computer Use is a Privilege, Not a Right**

Student use of School Department computers, networks and Internet services is a privilege, not a right. Unacceptable use or activities may result in suspension or cancellation of privileges as well as additional disciplinary and/or legal action.

The building principal shall have final authority to decide whether a student's privileges will be denied or revoked.

#### **B. Acceptable Use**

Student access to School Department computers, networks and Internet services is provided for educational purposes and research consistent with the School Department's educational mission, curriculum and instructional goals.

The same rules and expectations govern student use of computers as apply to other student conduct and communications.

Students are further expected to comply with these rules and all specific instructions from the teacher or other supervising staff members or volunteers when accessing the School Department computers, networks and Internet services.

#### **C. Prohibited Use**

The user is responsible for his/her actions and activities involving the school computers, networks and Internet services and for his/her computer files, passwords and accounts. Examples of unacceptable uses that are expressly prohibited include but are not limited to the following:

1. **Accessing Inappropriate Materials** – Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal;
2. **Illegal Activities** – Using School Department computers, networks and Internet services for any illegal activity or activity that violates other School Department policies, procedures and/or school rules;
3. **Violating Copyrights** – Copying or downloading copyrighted materials without the owner's permission.
4. **Plagiarism** – Representing as one's own work any materials obtained on the Internet (such as term papers, articles, etc.). When Internet sources are used in student work, the author, publisher and web site must be identified.
5. **Copying or Installing Software** – Copying, downloading or installing software on School Department computers without the expressed authorization of the computer system administrator;
6. **Non-School Related Uses** – Using School Department computers, networks and Internet services for non-school related purposes such as private financial gain, commercial, advertising or solicitation purposes, or for any other personal use;
7. **Misuse of Passwords and Unauthorized Access** – Sharing passwords, using other users' passwords and/or accessing other users' accounts.
8. **Malicious Use or Vandalism** – Any malicious use, disruption or harm to School Department computers, networks and Internet services, including but not limited to hacking activities, breaching of security features, and creating, uploading or spreading computer viruses;
9. **Unauthorized Access to Chat Rooms, Instant Messaging or Newsgroups** – Accessing chat rooms, instant messaging or newsgroups without specific authorization from the supervising teacher; and
10. **Negatively Impacting Network Capacity** – Engaging in activities that cause unreasonable demand on network capacity or disruption of system operation, including but not limited to downloading large files without permission from the computer system administrator.

**D. No Expectation of Privacy**

The School Department retains control, custody and supervision of all computers, networks and Internet services owned or leased by the School Department. The School Department reserves the right to monitor all computer and Internet activities by students. Students have no expectation of privacy in their use of school computers, networks and Internet services, including e-mail and stored files.

**E. Compensation for Losses, Costs and/or Damages**

The student and/or the student's parent/guardian shall be responsible for compensating the School Department for any losses, costs or damages incurred by the School Department related to violations of policy IJNDB and/or these rules, including investigation of violations.

**F. The School Department Assumes No Responsibility for Unauthorized Charges, Costs or Illegal Use**

The School Department assumes no responsibility for any unauthorized charges made by students, including but not limited to credit card charges, long distance telephone charges, equipment and line costs, or for any illegal use of its computers such as copyright violations.

**G. Student Security**

A student shall not reveal his/her full name, address or telephone number on the Internet without prior permission from the supervising teacher. Students should never meet people they have contacted through the Internet without parental permission. Students should inform their supervising teacher if they access information or messages that are dangerous, inappropriate or make them feel uncomfortable in any way.

**H. System Security and Operation**

The security of School Department computers, networks and Internet services is a high priority. Any user who identifies a security problem must notify the computer system administrator or a building principal. The user shall not demonstrate the problem to others. Any user who attempts to cause a breach of system security shall have his/her privileges revoked and may be subject to additional disciplinary and/or legal action.

**I. Student Laptop Computers**

Student laptop computers are generally intended for in-school use. District and building level procedures will be adopted and followed in the event that the computer laptop programs evolve to the point where home use becomes an option. In the absence of these rules and procedures, students will not take laptops home. Computer laptop procedures for home use will include clearly defined provisions for insuring the equipment, expectations for appropriate use, and orientation sessions for parents and students.

### DAILY SCHEDULE

The high school day begins at 8:00 a.m. and ends at 2:00 p.m. Students are expected to be in their first period class by 8:00 a.m. Students in good standing (without detention or make-up) are dismissed at 2:00 p.m. Students with make-up and/or detention are expected to be in school until 3:00 p.m. A student should **NOT** plan on working outside of school until after 3:00 p.m. No late buses are available; however, city buses stop at the Broadway Shopping Center.

### DAILY SCHEDULE

7:45		Student Locker Privileges
<b>7:55</b>		<b>Report to Mod 1 class</b>
8:00		Attendance
Mod	1	8:00 - 8:20
“	2	8:20 - 8:40
Mod	3	8:45 - 9:05
“	4	9:05 - 9:25
Mod	5	9:30 - 9:50
“	6	9:50 - 10:10
<b>ANNOUNCEMENTS ON PA SYSTEM AT 10:10</b>		
Mod	7	10:20 - 10:40
“	8	10:40 - 11:00
Mod	9	11:05 - 11:25
“	10	11:25 - 11:45
Mod	11	11:50 - 12:10
“	12	12:10 - 12:30
Mod	13	12:35 - 12:55
“	14	12:55 - 1:15
Mod	15	1:20 - 1:40
“	16	1:40 - 2:00

### DANCES

Admission is open to all Bangor High School students in grades 9-12. Any student may bring a guest to a dance as long as the guest is of school age. School age is 15-20 years old. Students 21 years old and older are not allowed to attend any school dances, including the prom. The Bangor High School student must get permission from their assistant principal to bring a guest to a dance, prior to attending the dance.

Doors are closed 1 1/2 hours after the dance begins. NO admittance after that time.

Any student(s) that leave prior to the scheduled end of the dance are **NOT** allowed to return.

The indoor lobby is to be used ONLY by individuals who have paid admission.

Behavior must be in accordance with school guidelines.

Individuals may be removed from dances for violation of the above regulations and admission will NOT be refunded.

### DETENTION

#### **A. ADMINISTRATIVE**

Bangor High School operates an administrative detention hall after school from 2:10-3:00 p.m. on Monday through Thursday. The detention hall will be used to make up class cuts, unexcused absences, excessive tardiness, and discipline problems.

A student who fails to show for an assigned detention may receive a suspension unless the student was excused beforehand by the administration.

Each discipline referral will be kept on record. Continuous discipline referrals may result in a suspension.

Please note that a fourth suspension may result in the student being dismissed for the remainder of that semester.

Detention will be run as a quiet study hall. Each student must study or sit quietly. Work and after school activities ARE NOT legitimate reasons for missing detention.

If transportation is a problem a student may request a 24-hour notice.

## **B. TEACHER**

Individual teachers may assign student detentions Monday through Friday. Students not attending teacher detentions may be referred to their assistant principal.

### **DRESS AND BEHAVIOR**

Students of the Bangor School Department (BSD) should dress for success every day of the school year. Dressing for success in the school routine reinforces for the students the importance of dressing appropriately for the world of work and their future professional endeavors.

Dressing for success has multiple effects for students: maintaining respect, establishing credibility, ensuring safety, promoting a positive learning environment, and limiting distractions. Dress must reflect neatness, cleanliness, modesty, good taste and must not be suggestive, threatening, or intimidating. Additionally, dress must reflect the standards of both individual and schoolhouse safety. All dress must contribute to an environment consistent with a positive and healthy school climate. As a guide, the BSD, for example, considers tank/halter tops, pajamas, 100 percent spandex attire, bare feet, chains, hats, head gear, and clothing promoting alcohol, drugs, obscene or suggestive acts to be in conflict with the BSD's expectations of a healthy and positive learning environment and therefore, are not allowed to be worn in school. Clothing should not be too short, too long, too low, or worn too tightly. (Skirts and shorts must extend to fingertips). Clothing that exposes cleavage, the midriff, undergarments or that is otherwise immodest or provocative is prohibited. All dress must be weather appropriate. For example, wearing shorts during the winter months is not appropriate.

Footwear must be appropriate for school. Flip flops, and flip flop type sandals are strongly discouraged as they may be a safety concern. All footwear must be tied and/or laced, if designed to be tied and/or laced.

“Dress for success” is a phrase that captures the intent of these guidelines. For all students associated with the BSD, the expectation is that responsibilities are approached purposefully each day. “Dress for success” supports this approach and promotes our individual responsibility to contribute to the common good of our school community.

Building administrators and/or their designees are authorized to determine appropriateness of student attire. Students dressed inappropriately will be expected to change their attire before continuing in their studies for the day. Parents of students requiring accommodation for religious beliefs, disabilities, or medical purposes should contact the building principal.

Any individual violating the dress and behavior guidelines will be referred to an assistant principal for review and possible consequences.

### **DRUGS**

#### **BANGOR SCHOOL DEPARTMENT POLICY AND PROCEDURES FOR INTERVENTION IN CHEMICAL DEPENDENCY CASES**

The Bangor School Department recognizes chemical dependency as a disease and the use of mood-altering and other chemicals (marijuana, alcohol, other drugs) as a significant health problem which results in negative effects on behavior, learning, and the total development of each individual.

To this end, the following policy and procedures will:

- a. reflect a position of zero tolerance of substance abuse
- b. emphasize the Department's concern for the health and safety of its students
- c. address physical and emotional effects of chemical use
- d. support existing laws regarding chemical use and abuse
- e. assist students to resist pressure which directs them towards the use of mood-altering and other chemicals
- f. refer students for assistance and evaluation regarding their use of mood-altering chemicals
- g. establish disciplinary procedures regarding use, possession, and distribution of mood-altering chemicals
- h. insure that the student's right to confidentiality is protected at all times
- i. create Student Support Teams (SST) in each school

The SST will meet on a case referral basis and will be used to provide assistance to students who are having difficulties with chemical use. The SST will not be used for disciplinary purposes. **No formal records will be maintained in the student's cumulative folder.**

The Student Support Team (SST) shall consist of the following members:

- Chemical Health Support Person (where applicable)
- Principal or Assistant Principal
- School Social Worker
- School Psychological **Service Provider**
- Student's Guidance Counselor
- School Nurse

**Faculty representative(s)** designated by the principal :

The functions of SST shall include, but shall not be limited to, the following:

1. review assessments made by the chemical health support person or other service provider
2. develop plans for students referred to the team
3. recommend participation in chemical health education programs
4. recommend participation in school-based support groups
5. recommend non-clinical assessments
6. recommend and facilitate referrals for clinical/medical assessments
7. act as a liaison among treatment facilities, parents, and the school
8. provide information to school staff and parents when appropriate
9. insure the student's right to privacy and confidentiality

When an SST is convened, the student and his/her parent(s) will be invited. Parents and students will be encouraged to participate in the SST process. **All recommendations of the SST will be referred to the administration which will monitor their implementation.**

### Rules

1. During the school year, a student shall not use a beverage containing alcohol; or use, have in possession, buy, sell, or give away alcohol or any substance defined by law as a scheduled drug, a counterfeit drug, or an imitation scheduled drug. This rule will also apply to drug paraphernalia and look-alike drugs, **and** will be in effect on school property and at school-sponsored functions (including transportation provided by the Bangor School Department to and from facilities).
2. During the season of practice, play, rehearsal, or duration of any extra- or co-curricular activity (including athletics), a student shall at no time use a beverage containing alcohol; or use, have in possession, buy, sell, or give away alcohol or any substance defined by law as a scheduled drug, a counterfeit drug, or an imitation drug. This rule will also apply to drug paraphernalia and look-alike drugs.
3. Students in grades 6-12 who are involved in interscholastic activities and/or other extra- or co-curricular activities will sign a contract, the terms of which will be consistent with this policy.
4. It is not a violation for a student to be in possession of a legally defined drug specifically prescribed for the student's own use by his/her doctor.

## Procedures for Intervention in Chemical Dependency Cases

### Type I All Disciplinary Referrals

1. Document the incident.
2. Notify the administration of the incident.
3. Administrator meets with student and discusses concerns.
4. Administrator notifies parent(s).
5. Administrator notifies Superintendent and follows appropriate legal avenues pertaining to possession of illegal substances by a minor.

#### First Offense: Possession or Use

1. The student will be suspended from the regular school program for up to 3 days. (Athletes and other students involved in extra- or co-curricular activities will also be suspended from those activities for 2 calendar weeks.)
2. The student will be given a non-clinical assessment by a member of the Student Support Team.
3. The chemical health support person will make a report to the SST.
4. The SST will make recommendations to the administrator regarding appropriate action which is then communicated to the student and parent(s) by the administrator.
5. The student will be encouraged to follow all recommendations during the process. Students involved in athletics or other extra- or co-curricular activities who do not comply with the recommendations of the SST will be suspended from the team or activity for the remainder of the season or duration of the activity.

#### Second Offense: Possession or Use

1. The student will be suspended from the regular school program for up to 5 days. (Athletes and other students involved in extra- or co-curricular activities will also be suspended for the remainder of the season or the duration of the activity.)
2. Parents will meet with the administrator and the SST.
3. A clinical/medical assessment will be recommended (for those in extra- or co-curricular activities, this must take place before participation in another activity; failure to comply will lead to suspension from all activities for the remainder of the year).
4. The student will be encouraged to follow all recommendations made during the process. Failure to comply may result in a recommendation for expulsion.

#### Third Offense: Possession or Use

1. Administrator recommends expulsion.
2. SST recommends a clinical/medical assessment.

NOTE: If parent(s) do not follow all recommendations during the process, a referral may be made to the Department of Human Services.

### Type II Concerned Person Referral

1. The concerned person shares his/her concern with a member of the SST who directs the referral to the chemical health support person.
2. The chemical health support person consults with others who know the student to assess behavior if applicable (student's right to confidentiality is protected).
3. Chemical health support person meets with student, if appropriate, to share concerns and review information and policies. (If student acknowledges problem, follow Type III, Self Referral, First Report, and omit steps 4-6 below; if not proceed to step 4.)
4. Chemical health support person begins non-clinical assessment if appropriate.
5. Chemical health support person notifies parent(s) if appropriate.
6. If appropriate, and with student's consent, chemical health support person meets with SST to develop plan with student.

### Type III Self Referral

#### First Report

1. The teacher/staff person talks with the student about the student's concern.
2. The teacher/staff person recommends a self-referral to the chemical health support person or makes a concerned person referral. (For concerned person referral, follow Type II steps 2-5.)
3. The chemical health support person evaluates the student and reports to the SST if appropriate (if not appropriate, omits steps 4 and 5 below).
4. The SST develops a plan with the student based on the report of the chemical health support person.
5. The SST follows up to determine if the student is utilizing the resources effectively, and, if not, meets with the student to review the plan.

#### Second Report

1. Same as First Report, steps 1-2.
2. Chemical health support person refers student to the SST.
3. The SST will make recommendations based on the report of the chemical health support person. The SST will recommend a clinical/medical assessment.
4. The student will be encouraged to follow all recommendations during the process. Students involved in athletics or other extra- or co-curricular activities who do not comply with the recommendations of the SST will be suspended from the team or activity for the remainder of the season or the duration of the activity.

#### Third and Subsequent Reports:

1. Same as Second Report, steps 1-3.
2. Athletes and other students involved in extra- or co-curricular activities will be suspended for the remainder of the season or the duration of the activity.
3. For any reports beyond the third, the student will be suspended from all extra- and co-curricular activities for the remainder of the year.

### Type IV Selling or Furnishing

#### First Offense (During The Same School Year)

1. Confiscate substance.
2. Document the incident and notify an administrator.
3. Administrator notifies parent(s), superintendent and police.
4. The student will be suspended from the regular school program for up to 10 days. (Athletes and other students involved in extra- or co-curricular activities will be suspended from all activities for the remainder of the year.)
5. **A recommendation will be made for expulsion for the remainder of the school year.**

#### Second Offense (During The Same School Year)

1. Same as First Offense, steps 1-3.
2. Refer to Bangor School Department Policies JFCI and JGE and Regulation JGE on expulsion. **A recommendation will be made for permanent expulsion.**

NOTE: If parent(s) do not follow the recommendations during the process, a referral may be made to the Department of Human Services.

#### Search and Seizure:

A search and seizure may be made based on reasonable suspicion and consistent with Federal law and the laws of the State of Maine.

Medical Emergency:

1. In the case of a medical emergency, the normal administrative procedures for medical emergencies will follow.
2. Once the medical emergency has been dealt with, the appropriate policy provision will be implemented.

Administrative Discretion:

The administration shall have final discretion in the implementation of these rules and procedures.

**CHEMICAL HEALTH  
PROCEDURES FOR SCHOOL FUNCTIONS  
(ON OR OFF SCHOOL GROUNDS)**

Use or Possession:

First Offense:

1. Remove the student from the school function and return the student to school grounds when appropriate.
2. Call parent(s) or guardian to assume responsibility.
3. Call police or sheriff's department to transport the student home if parent or guardian is not available.
4. Refer to Type I (Disciplinary Referral, First Offense, (steps 1-5).

Second Offense:

1. Same as First Offense, steps 1-3.
2. Same as Type I (Disciplinary Referral, Second Offense, steps 1-4).

Third Offense:

1. Same as First Offense, steps 1-3.
2. Same as Type I (Disciplinary Referral, Third Offense).

Selling or Furnishing:

First Offense:

1. Notify police.
2. Remove student from the school function and return the student to school grounds when appropriate.
3. Refer to Type IV, Selling or Furnishing, First Offense, steps 1-5.

Second Offense:

Same as Type IV, Selling or Furnishing, Second Offense, step 2.

**ALCOHOL ANALYZER PROTOCOL**

When using the School's alcohol analyzer, administrators should comply with the following procedures in order to ensure compliance with the reasonable suspicion standard (see Chemical Health Policy) for conducting student searches.

Individual Sensor Positive Result

Attempt to use the analyzer in a location where it will identify individual students, not groups of students.

1. If the analyzer's sensor is triggered by an individual student, ask the student if he/she has consumed alcohol.
2. If necessary, ask the student to take a breath test.
3. Document the sensor result, analyzer test, and any other observations of the tested student.

Group Sensor Positive Result

If the analyzer is used in a location where it identifies more than one student, then you do the following:

1. Question each student in the group whether he/she has consumed alcohol.
2. Test any student who admits to consuming alcohol by that student.
3. Test any student who denies consuming alcohol, but other observations raise a reasonable suspicion of alcohol consumption. Examples: slurred speech, unsteady gait, smell of alcohol, glazed eyes.
4. Document the sensor result, analyzer test and any other observation of the tested student.

### **ELECTRONIC DEVICES**

Cameras, cellular phones, radios, music devices, headphones, pagers and any other electronic device not approved by the school are not to be seen or used during the school hours of 8:00-2:00. Exceptions to this rule require administrative approval.

#### **Disciplinary Actions:**

Step 1: Electronic device is taken away until the end of the school day.

Step 2: Electronic device is taken away and will be returned to a parent.

### **EXTRA-CURRICULAR ACTIVITY ELIGIBILITY**

All students planning to participate in any extra-curricular activity must pass four (4) major subjects the previous quarter in order to be eligible. Summer School MAY change eligibility.

Students who are involved in an extra-curricular activity and arrive to school after 11:00 will not be allowed to participate in the extra-curricular activity that day. Exceptions to this rule will require administrative approval.

### **FIGHTING**

Fighting is not an acceptable behavior. There are better ways to resolve a dispute. In order to prevent a fight, talk to the individual before it gets out of hand, notify your parent(s), a teacher, guidance counselor, or assistant principal for help and advice. Above all, don't be influenced negatively by any individual(s) or group(s) to settle the dispute by using physical force.

Any student physically involved in a fight that disrupts the educational process will be suspended for a period of up to ten (10) days. Parents will be notified, and if necessary, a conference will be held to determine further actions. Any repetitive involvement in fighting could result in a recommendation to the Superintendent and School Committee for expulsion.

### **FINAL EXAMS & MID YEAR EXAMS**

Final exam procedures and schedule will be announced at a later date.

### **FIREARMS**

1. **Prohibition.** A person may not possess a firearm on public school property or discharge a firearm within 500 feet of school property.
2. **Exception.** Subsection 1 shall not apply to:
  - A. Law enforcement officials; or
  - B. A supervised educational program.
3. **Penalty.** A person who violates this section is guilty of a Class E crime and could be:
  - A. Prosecuted under the law;
  - B. Suspended from school; or
  - C. Recommended to the School Committee for expulsion.

### **FIRE DRILLS**

Directions for leaving the building during a fire drill are posted in each room. At the sound of the fire alarm, ALL students are to evacuate the building in an orderly manner via the designated exit without stopping at lockers.

Handicapped students should be assisted out the easiest exit. Students have to be far enough from the building (200 ft.) to allow for fire trucks to maneuver. No one should re-enter the building until notified to do so by proper authorities.

Ringling a false alarm is a criminal offense and anyone doing so will be prosecuted.

## **HARASSMENT**

Physical, verbal, or sexual harassment will not be tolerated. Any incidents of this nature should be referred immediately to an assistant principal.

### A. Person to Person Harassment

1. No individual may physically harass or intimidate another individual by pushing, shoving, tripping, etc.
3. No individual may verbally harass or intimidate another individual by taunting, teasing, ridiculing, etc.

### B. Sexual Harassment

It is expressly against School Department policy (School Committee Policy AC) for any employee or student to make unwelcomed sexual advances or requests for sexual favors, or to engage in any other physical or verbal conduct of a sexual nature which creates an intimidating, hostile, or offensive working or educational environment.

Sexual Harassment of students shall consist of:

- unwelcomed sexual advances
- requests for sexual favors, and/or
- other verbal or physical conduct of a sexual nature when made by a student to another student when:
- submission to such conduct is made either explicitly or implicitly
- such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creating an intimidating, hostile or offensive educational environment.

Examples of sexual harassment may include but are not limited to:

- verbal harassment or abuse
- pressure for sexual activity
- repeated remarks to a person, with sexual or demeaning implications
- unwelcome touching

**IF YOU FEEL YOU HAVE BEEN HARASSED, SEE YOUR ASSISTANT PRINCIPAL.**

## **HAZING**

Bangor School Committee Policy JHF on Hazing states:

Actions or situations by any person or organization which recklessly or intentionally endanger the mental or physical health of a student enrolled in the Bangor School Department are prohibited.

Violations by persons or organizations not associated with the Bangor School Department will cause all violators to be ejected from all school property.

Violations either on or off school property by any student, group or organization affiliated with the Bangor School

Department are prohibited. Penalties shall include, but not be limited to, the following:

1. Students shall be subject to individual suspension, expulsion or other appropriate disciplinary action; and
2. In the case of an organization affiliated with the Bangor School Department which authorizes hazing, rescission of permission for that organization to operate on school property or receive any other benefit of affiliation with the public school.

## **IMMUNIZATION RECORDS**

Upon graduation **ALL** health immunization records are mailed to the graduate's home and should be kept by the graduates for future reference due to the fact that the school does **NOT** keep these on file.

## **INCOMPLETES**

Students who receive "incomplete" may complete the course during the following quarter or in the summer. All incompletes shall be converted to "dropped failing" at the end of the following quarter. Exceptions may be made for extended illnesses or injury.

### **KNIVES**

Students are not allowed to carry any kind of knives at Bangor High School.

### **LASER PEN LIGHTS**

Students are not allowed to bring laser pen lights onto school property or to school events.

### **LIBRARY REGULATIONS**

The Library at Bangor High School exists to meet the informational, research and leisure-reading needs of students and staff.

In this effort, every attempt will be made to provide students and staff with the appropriate materials either from within the collection or through Interlibrary Loan.

In order to meet the needs of all members of the Bangor High School community, certain requirements and restrictions must apply. These include:

1. Library materials may be signed out for two weeks (10 school days). Materials may be renewed if not requested by others. In-demand materials may be recalled after the two-week period. Materials may be placed on closed reserve and used only overnight or in the library at the discretion of library staff or faculty.
2. Students may use the library with one of the following:
  - a. A pass from a faculty member stating the purpose or need for library services. Passes must be filled out completely in order to be honored. This pass should be shown to the study hall teacher and then brought to the library.
  - b. Limited numbers of passes will be issued to study halls once the number of students with research passes has been determined. Library staff may need to limit individual use of the library when large classes are scheduled.
  - c. Passes may be issued to individual students by library staff.
3. Students who are delinquent in returning library materials may be denied borrowing privileges. Students will be notified of overdue materials in a timely manner.
4. Standards for library behavior are clearly posted in the library and are similar to those found in the public and university libraries of the area. Students unwilling to meet these standards will receive ONE warning and then be returned to their classroom or study hall and the student's assistant principal will be notified.
5. Students are to report directly to the library and remain until dismissed by the bell or the librarian.
6. The high school library is open daily, Monday-Friday, from 7:30 a.m. to 3:30 p.m. The library is also open on Monday, Wednesday and Thursday evenings from 6:00 p.m. to 9:00 p.m. for use by Adult Education classes and students with passes from faculty members or the library staff. Standards of behavior apply equally at all times the library is open and to all users.
6. Food and beverages, including water, are not allowed in the library at any time.
7. Interlibrary loan materials are requested from other libraries with the understanding that the individual borrower is responsible for returning them in good condition.
8. Students wishing to volunteer to work in the library during free periods or after school should contact the librarian.

### **LOCKERS**

The school is **NOT** responsible for any losses from lockers issued to students. Be sure to secure lockers at all times.

Lockers are school property and can be checked or searched at any time if needed - **DO NOT PADLOCK**. Do **NOT** bring valuable items to school and leave them in your lockers. Students are responsible for keeping lockers clean.

### **LOST AND FOUND**

A lost and found department is maintained in the main office. Anyone finding or losing articles should report promptly to the office. All students are advised not to bring large sums of money or other valuables to school. The school WILL NOT be responsible for money or valuables lost or stolen.

### **MAKE-UP OPPORTUNITIES**

1. Students shall be allowed to make up all school work missed due to excused absences or suspensions provided that such work is made up as specified below:
  - a. Each student should arrange mutually convenient times with each teacher for obtaining make-up assignments. Generally, the half-hour following the scheduled school day should be reserved for make-up.
  - b. Make-up assignments may be identical to those missed or, at the teacher's discretion, may consist of alternatives which would result in covering the knowledge/skills missed during the absence/suspension.
  - c. For absences/suspensions of less than five school days, make-up should be completed and submitted to the teacher within one week, exclusive of holidays and school vacations, after the student returns to school. For absences/suspensions of five or more days, make-up should be completed within two weeks of the student returning to school. However, the Principal may extend such deadlines when appropriate to encourage the acquisition of the knowledge/skills missed by the student.
  - d. When a marking period (quarter or semester) closes within these deadlines, an "incomplete" may be issued and the appropriate grade transmitted to the student's permanent record upon completion of the make-up period. However, placement on "honor rolls" or similar recognition will be limited to students who have completed all work within ten days of the end of the quarter/semester.
  - e. All make-up must be completed prior to the last day of the school year, unless specific arrangements for summer make-up have been approved in writing by the Principal.
2. Students who have missed school due to unexcused absence are encouraged to acquire the knowledge/skills missed but may not be granted course credit for work missed.
3. For students voluntarily withdrawing from school or expelled by the School Committee, the agreement to withdraw or the notice of expulsion will impact upon course credits consistent with the facts and circumstances of each case.

### **MILITARY RELEASE OF INFORMATION**

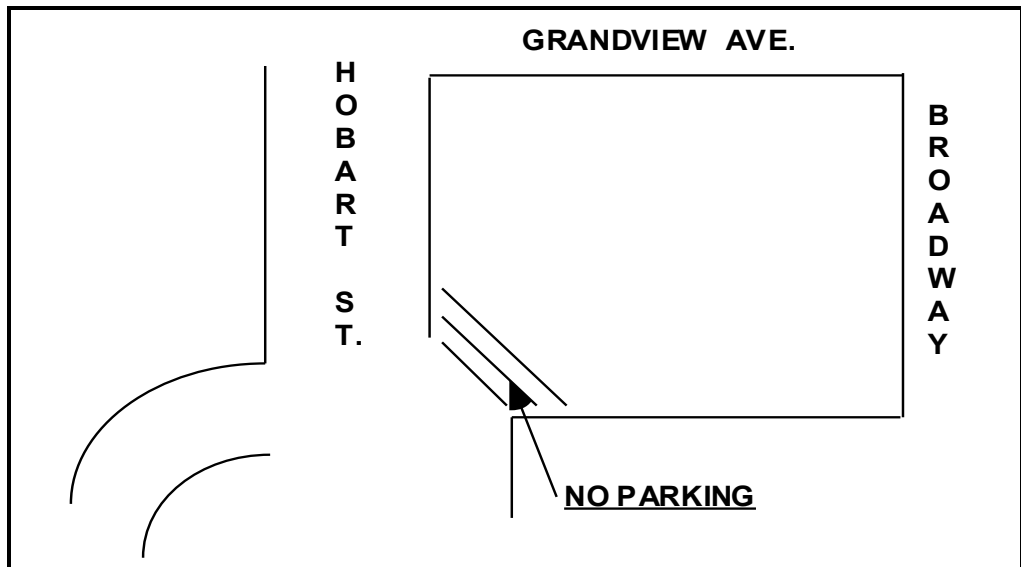
A new federal law, the No Child Left Behind Act, requires secondary schools to provide student names, addresses and telephone numbers to both military recruiters and institutions of higher education, upon request. Parents and legal guardians of students, however, have the right to request that the school not release such information without prior written parental consent.

To prevent the release of information, parents/guardians must complete a form issued by the Registrar requesting that such information not be released. If the Registrar's office is not informed otherwise, Bangor High School will be required by federal law to disclose a student's name, address and telephone number to military recruiters and institutions of higher education that request this information.

Please contact the Registrar at 992-5517, if you need further information.

### **PARKING**

Students must register motorized vehicles before driving them to Bangor High School. Registration may be accomplished, free of charge, in the school office. Registration stickers must be affixed to the vehicles per instructions. Students are to park in the student parking lot ONLY. Vehicles must be parked "inside" the white restraining lines to keep traffic lanes open. Vehicles parked any place outside the student parking lot prior to 2:15 p.m., or in the student lot but blocking access lanes, will be towed at the owner's expense. **\*\*NOTE:** The entrance must be free of parked vehicles so that emergency vehicles (e.g., fire trucks) can easily enter\*\*.



1. Only students who have registered their vehicles with the school and have been issued a parking permit are allowed to park on school property.
2. The parking areas restricted to staff members and visitors are not for student use.
3. Any inappropriate use of the parking area will result in the loss of parking privileges.
4. The school authorities do not accept responsibility for any damage to, or loss of, vehicles or contents.

### NO SCHOOL ANNOUNCEMENTS

All “No School” announcements will be made over radio stations, WABI/WZON, and other local radio stations before 6:45 a.m.

### GRADE CODE

A+	99-100	C	79-82
A	95-98	C-	77-78
A-	93-94	D+	75-76
B+	91-92	D	72-74
B	87-90	D-	70-71
B-	85-86	F	Below 70
C+	83-84		

### HONOR ROLL

The Honor Roll at Bangor High School is published quarterly. The Honor Roll is listed as follows: High Honors = all A’s. Honors: A’s and/or B’s.

### SENIOR IMPORTANT DATES

Prom	Saturday	May 26
Senior Salute	Tuesday	May 29
Senior Banquet	Thursday	May 31
Graduation Practice	Friday	June 1 ( <b>MANDATORY</b> )
Graduation	Sunday	June 3 (4:00 P.M.)

### SPECIAL EDUCATION and 504

Special Education and 504 are processes by which the Bangor School District **identifies special needs** and **prescribes interventions**. If you or your parents feel that there is such a need in your case, please contact the Department Head for Special Education at 992-5533 to discuss the approach best suited to your concerns.

## SPORTS PASSES

Student and Adults may purchase a season sports pass in the Athletic Office. This pass will allow a student entry to all regular home football, basketball, and ice hockey games that charge admission.

## STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the Bangor School Department to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Committee; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. Directory information, including student's name, address, telephone number, date of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance at school, most recent school attended by the student, date of graduation, and awards received, will routinely be released to the public and the media for honor roll, student activities, playbills, yearbooks, sports programs, and, at the request of a student, to the prospective employers of that student. However, parents and eligible students have the right to request that the school withhold directory information. Such requests should be made in writing to the student's building principal and shall be honored by the building principal.
5. The right to file a complaint with the Superintendent of Schools, 73 Harlow Street, Bangor, Maine 04401 (992-4150) or the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, D.C. 20202-4605

## STUDY HALLS

Students are to use this time wisely and must have work or reading materials.

## SUMMER SCHOOL CREDIT POLICY

Any student who has failed a semester course and consequently lost credit may make up the credit by attending summer school. The grade earned in summer school will not replace the failing grade in the course. However, the summer school grade will be recorded as part of the transcript. Students who choose not to take the mid-year or final exams at the end of each semester will not be allowed to enroll in summer school for the semester course failed. Our current summer school policy is as follows:

1. **Preview Courses** - Optional for students who wish to review or preview a course. **NO CREDIT.**

2. **Make-up Courses** - any student who attends summer school and passes the course(s) taken will receive **1/2 credit** as needed for each course **satisfactorily completed**.

### **SUSPENSION**

Suspensions serve one of three purposes:

1. A cooling-off period for individuals in an altercation.
2. A waiting period for subsequent action such as a conference with a parent, decision on withdrawal, or due process for expulsion, or
3. A consequence for specified unacceptable behavior. Examples of such behavior include failure to attend detention, smoking, habitual behavior problem, etc.

Students shall be suspended only in accordance with regulations established by the Superintendent of Schools. Principals and, when acting in the absence of the principal, assistant principals are authorized, subject to regulations established by the Superintendent, to suspend students up to a maximum of ten (10) days for infraction of school rules.

Frequency (suspensions per semester):

- a. The first suspension should be accompanied by a contact with the student's parent.
- b. The second suspension should result in a conference including parent, student, and Assistant Principal or Principal.
- c. The third suspension must result in a conference including parent, student, and Principal and should set the stage for the consequences of a fourth suspension.
- d. The need for a fourth suspension within one academic semester should result in the conclusion that school is inappropriate for the student at this time.

Most suspension time will be served in the in-school suspension room. Students will spend a maximum of two (2) days in the in-school suspension room - from 8:00 a.m. to 2:00 p.m.

Each morning of suspension the student is to report to the Assistant Principal's office. The student should have all his/her books so as to do his/her assignments.

If a student refuses to do the in-school suspension, or is removed from the in-school suspension room, he/she will receive a five (5) day out-of-school suspension.

### **TELEPHONE CALLS**

A telephone is available for student use in the Main Office in the administration wing. The telephone in the attendance office is to be used for legitimate purposes only.

### **TEXTBOOKS**

Students receive their textbooks on loan from the school. They are responsible for the condition of these texts. Students will be required to pay for any lost or damaged books.

### **TOBACCO PRODUCTS**

Possession or use of tobacco products by anyone under age 18 is against the law. Students are not allowed to use or be in possession of tobacco products (cigarettes, cigars, chewing tobacco, snuff) on school grounds. Students may expect administrative action for all tobacco violations. Each action may include up to a three (3) day suspension.

### **TRANSFER WAIVER APPROVAL FORM**

This form is to be processed when a student transfers from one school to another without a corresponding change of legal residence of parent/guardian and wishes to participate in interscholastic athletics within one year of the transfer (MPA By-Laws, Article III, Section 4). The process and responsibilities are as follows:

1. Either **PRINCIPAL** may initiate the process by making this form available to the transferring student and his/her parents/guardians for their signature(s). The initiating principal shall then sign and forward this form to the second principal for his/her signature.

2. The second **PRINCIPAL** shall sign the form and forward it to the MPA Executive Director for approval. All shall sign in a timely manner.
3. The transferring student is eligible the day this form is approved by the MPA Executive Director or the Eligibility Committee.

I hereby certify that \_\_\_\_\_ has transferred from \_\_\_\_\_ to \_\_\_\_\_ as of \_\_\_\_\_ and to the best of my knowledge the student has not transferred primarily for athletic purposes (see MPA By-Laws, Article III, Section 4, Subsection A, Paragraph 3).

Parents/Guardians/ Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
 Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Sending Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Do Certify      \_\_\_\_\_ Do Not Certify  
 Receiving Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 \_\_\_\_\_ Do Certify      \_\_\_\_\_ Do Not Certify

**WHEN ALL SIGNATURES ARE COMPLETED, IMMEDIATELY FAX THIS FORM TO THE MPA (622-1513) AND MAIL THE ORIGINAL TO:**

**MPA  
 PO Box 2468, 50 Industrial Drive  
 Augusta, ME 04338-2468**

**\*\*\*FOR MPA USE ONLY\*\*\***

This request for a waiver of the Transfer Rule is:

\_\_\_\_\_ Granted By: MPA Executive Director \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Referred to the Eligibility Committee: \_\_\_\_\_ Granted    \_\_\_\_\_ Denied    Date: \_\_\_\_\_

Notification sent to receiving school on: \_\_\_\_\_ By: \_\_\_\_\_

**VISITORS**

Parents and other visitors are welcome at Bangor High School, however, our school will refuse requests to visit which will in any way interfere with the functioning of the school or jeopardize the safety and welfare of students and staff.

**VISITOR PROCEDURES**

1. Any person who is not presently enrolled or employed at Bangor High School, who wishes to be in the building during school hours, must first report to the main office.
2. Visitors who are given permission to be in the building will be issued a visitors pass by administration or their designee.
3. Prospective students and parents wishing to visit Bangor High School should contact the Guidance Department for an appointment. Counselors are available to meet with the parent or guardian and the student to discuss educational information. It is also possible for tours to be arranged.
4. Present students wishing to bring visitors to Bangor High will be discouraged from doing so.

**\*Any exceptions to these guidelines must be with administrative approval. Any visit granted would be for the maximum of one (1) day only.**

**THREATS OF VIOLENCE**

The Bangor School Department prioritizes a safe learning and teaching environment for all. If a person makes a threat of violence towards the school or any person affiliated with the school, they may be subject to educational and/or legal consequences as specified in Bangor School Department policies, Maine State and/or federal law.

### **VIOLENCE IN SCHOOL (POLICY JICIA)**

The Bangor School Department determines that any act of violence on school property or at school sponsored events and activities is detrimental to the welfare and safety of the students and school personnel within the Bangor School Department. The Bangor School Department is committed to promoting a "Violence in School" policy which will institute the appropriate practices of civil behavior.

The purpose of this Violence in School policy is to promote a safe environment in which students are free to learn and school personnel are free to work without the detrimental effects of acts of violence and their adverse effects on discipline and the welfare of the school. This policy shall apply to students, staff and all other persons, at all times on school premises, in any school vehicle, at any school-sponsored activity, or at any time or place if the conduct has an adverse effect on the discipline or welfare of the schools.

School violence, for the purpose of this policy, shall be defined as follows:

1. Any oral or written threat of physical harm or injury made to a student, employee or any other person associated with the Bangor School Department;
2. Any act of intimidation towards a student, employee or any other person associated with the Bangor School Department which causes that person to feel at risk of physical harm;
3. Any verbal or physical assault committed on school property, on a school vehicle, at any school-sponsored activity or at any time or place in the community if the conduct is likely to have an adverse effect on school discipline or on the safety and welfare of students and staff;
4. The possession of a firearm as defined by 18 U.S.C. 921 or the possession of a dangerous weapon as defined in 17-A M.R.S.A. 2 (9)(A) on school property, on a school vehicle, or at a school-sponsored activity;
5. Any act intended to cause damage to, or deface, school property or the property of any person located on or adjacent to school premises.

To this end, each school shall:

- a. establish a code of conduct that reflects a position of zero tolerance of school violence and promotes civil behavior
- b. prepare a student, staff and parent handbook that will communicate and emphasize the Department's concern for the health and safety of its students, teachers, other employees and citizens
  1. communicate and emphasize the Department's concern for the health and safety of its students, teachers, other employees and citizens.
  2. establish written disciplinary procedures regarding acts of school violence. Disciplinary procedures shall be approved by the Superintendent of Schools.
- c. support existing laws and school policies regarding acts of school violence
- d. assist students when confronted by or engaged in acts of school violence
- e. refer students for assistance regarding their acts of violence
- f. create Student Intervention Teams (SIT) in each school

The Student Intervention Team (SIT) will meet on an incident referral basis.

The Student Intervention Team (SIT) shall consist of the following members:

Principal/Assistant Principal  
Guidance Counselor  
Designated Teachers

The primary functions of the SIT shall be to review the incident and conclude with appropriate intervention(s).

All recommendations of the SIT will be referred to the Administration for implementation.

APPROVED and ADOPTED: February 8, 1999

### **WEAPONS POLICY**

The Bangor School Department determines that possession and/or use of a weapon by a student is detrimental to the welfare and safety of the students and school personnel within the Bangor School Department. The Bangor School Department is committed to promoting a "Weapons in School" policy which will institute the applicable requirements of the federal Gun-Free Schools Act of 1994, in addition to pertinent state laws and regulations.

The purpose of this Weapons in School policy is to promote a safe environment in which students are free to learn and school personnel are free to work without the detrimental effects of weapons and their adverse effects on discipline and the welfare of the school. This policy shall apply to students, staff and all other persons, at all times on school premises, in any school vehicle, at any school-sponsored activity, or at any time or place if the conduct has an adverse effect on the discipline or welfare of the schools.

This policy prohibits the following conduct:

- A. Possession and/or use of articles commonly used or designed to inflict bodily harm and/or to intimidate, coerce or harass persons. Examples of such articles include but are not limited to the following: firearms, ammunition, explosives, cross-bows, brass knuckles, switchblades, knives, chains, clubs, Kung Fu stars and nunchucks; and
- B. Use of any object as a weapon, although not necessarily designed to be a weapon, to inflict or threaten bodily harm and/or to intimidate, coerce or harass. Examples of such articles include but are not limited to the following: bats, belts, picks, pencils, scissors, compasses, objects capable of ignition (e.g., match, lighter), files, tools or any sort and replicas of weapons (including some toys).

As authorized by both Title 20-A MRSA Para. 1001(9-A) and the federal Gun-Free School Act of 1994, students who are found to have brought a firearm, as defined in 18 USCA Para. 921 et.seq., to school shall be expelled by the school board for a period of not less than one year and referred to the appropriate local law enforcement agency.

As further authorized by law, the Superintendent, as chief administering officer, may exercise his/her discretion to modify this expulsion requirement on a case-by-case basis. In the event the Superintendent exercises such discretion, he/she shall, as soon as practicable, generate a confidential report to the school board regarding such a modification.

The Superintendent shall be responsible for the development and execution of appropriate administrative procedures to implement relevant law, board policy and good practice consistent with federal regulations from time to time as he/she may deem necessary.

Legal References: Gun Free Schools Act of 1994 (20 USCA Para. 8921)  
Title 20-A MRSA PP 1001.9; 1001(9-A); 6552  
Title 17-A MRSA PP 2.9; 2.12, A

### **WORK PERMITS**

Students desiring to obtain a worker's permit must apply through the Guidance Secretary. In order to be eligible for the permit students must have passed all courses the preceding quarter. This requirement is waived for the summer months. **STUDENTS APPLYING FOR A WORK PERMIT MUST SECURE EMPLOYMENT AND PROVIDE PROOF OF EMPLOYMENT FROM THE EMPLOYER PRIOR TO APPLYING FOR THE ACTUAL PERMIT.**

### **ALTERNATIVE CREDIT OPTIONS** **DAY SCHOOL/ADULT EDUCATION POLICY**

#### **RATIONALE:**

Each school year several seniors find they are unable to schedule the number of credits needed to satisfy graduation requirements.

The procedure below will be followed:

1. Regular day-school seniors who are 17 years old are allowed to be concurrently enrolled in Adult Education classes.
2. Day-school students may receive 1/2 credit for each semester course taken through Adult Education Programs.
3. In order to access Adult Education programs students must meet with their school counselor and obtain administrative approval.
4. Day-school students may earn up to a maximum of 3 credits through Adult Education programs.

### **POST-GRADUATE PROGRAM**

Each year several students request the opportunity to take a post-graduate program commonly known as PG. These requests are usually honored. However, any student twenty years old or older must submit a letter to Guidance stating the reasons for the PG program and obtain the approval of the Superintendent.

Upon approval of the Superintendent, PG students may take any new subjects or repeat any subjects previously taken.

### **GENERAL ELECTIVE POLICY**

All students are urged to work to capacity in every subject at all times. Permission will usually not be granted to take advanced work in a sequential (two or three) year elective subject such as mathematics or a foreign language, unless students have received at least a "C" for the preceding year's work. A passing grade of "D" earns diploma credit; however, consult your guidance counselor or teacher, if you are in doubt about continuing a sequential subject.

### **HOW CAN MY COUNSELOR HELP ME?**

Your Counselor can help you in understanding and learning more about yourself in the following ways:

- a. Explaining and interpreting your test scores
- b. Assisting in finding information helpful in making post-secondary decisions
- c. Planning your high school program
- d. Exploring your vocational skills, talents, and interests
- e. Understanding the qualifications for occupations which interest you
- f. You may also talk to your counselor about personal issues or problems. In emergency situations a guidance counselor is always available.

**SCHEDULE CHANGES**

Students who need to make a schedule change for the school year must contact the Guidance Office **PRIOR** to the opening of school. Schedule change requests will not be honored after the opening of school. Exceptions to this policy will require administrative approval.

Only students who have attended summer school for make-up credit, or who failed a course in the second semester, or whose teacher is recommending a level change may request a change at the start of the school year. Students who desire to ADD a sixth or seventh subject may do so only if the subject replaces a study hall. Any schedule changes for the second semester must be addressed with the student’s counselor prior to mid-year exam week.

It is understood that all schedule change requests will be honored on the condition that space is available in the course(s) desired.

All schedule changes must have authorized signatures, including parent and counselor signatures **BEFORE** entering new classes.

Intradepartmental changes which do not affect other departments may be made at the discretion of department heads **after notifying the office of the change to be made on the student’s schedule card.**

Intradepartmental changes which affect other departments are considered schedule changes and are subject to the normal schedule change request constraints.

**STUDENTS MUST MAINTAIN A MINIMUM OF 5 COURSES PLUS PHYSICAL EDUCATION AT ALL TIMES. Health and Physical Education are required in grade 9 and 10 unless taken for make-up or as an elective in grade 11 and 12.**

Courses beyond the 5 required academic courses which are dropped after the fifth full week of the semester will be noted on the permanent record as either Withdrawn Passing (WP) or Withdrawn Failing (WF). Courses beyond the 5 required academic courses which are dropped must be dropped by the end of the first or third quarter. Requests to drop courses during the second or fourth quarters will require administrative approval.

Exceptions to this policy:

- 1. A student’s future plans require a schedule change
- 2. Administrative request
- 3. PET recommendations
- 4. Medical reasons
- 5. Teacher recommendation for a course level change

***EXCEPTIONS TO THE ABOVE POLICY REQUIRE ADMINISTRATIVE APPROVAL***

Also, we wish to remind you of counselor/student assignments for the current school year. The students are assigned according to their last name to the following counselor:

Grade 9	A-Z	Mrs. Achey
Graedes 10-12	A-Da	Mr. DeRespino
	De - K	Mrs. Foley
	L - Ri	Mr. Clement
	Ro - Z	Mrs. Vanidestine

**GRADUATION REQUIREMENTS**

Twenty-one and one half (21 1/2) units must be earned in subject areas; one of these must be physical education.

MINIMUM SUBJECT REQUIREMENTS: GRADE 9-12:

English

Each of four years of English must be completed with a passing grade.

Physical Education/Health

Three semesters of physical education and one semester of health must be completed with a passing grade.

History

GeoCivics and United States History must be completed with a passing grade.

Science

Two units in science must be completed with a passing grade. Class of 2008 will require three units in science must be completed with a passing grade.

Mathematics

Three units in mathematics must be completed with a passing grade.

Fine Arts

One unit in fine arts must be completed with a passing grade.

Computer Competency

All students must demonstrate computer competency prior to graduation. Students may satisfy this requirement by passing one of the designated courses or by passing the competency checklist under the supervision of one of the computer instructors.

Electives

Additional units to meet the twenty-one and one half (21 1/2) units requirement for graduation must be completed.

**OnTrack**

Bangor High School staff has developed a system that will enable the Bangor School Department to offer an endorsement to those graduating students who demonstrate proficiency in selected subject areas depending on their year of graduation. This system referred to as *OnTrack* gives each student a profile of his or her performance on skills that will play a vital role in the individual's ability to succeed in future endeavors. The staff designed common assessments to measure the core knowledge that all students should learn in each subject. Once additional instruction has been provided, replacement opportunities will be offered for students who fail to meet the expectations during the initial assessment. However, the opportunities for students who enter Bangor High School late in their high school career to earn the local endorsement become limited depending on their date of entry. While every reasonable effort will be made to offer those students who desire to earn the endorsement the chance to fulfill the requirements, local endorsement may not be achievable by all students transferring into Bangor High School.

Please note that endorsement does not affect graduation but is strongly recommended as the knowledge and skills assessed are critical for future success in college and work. Although endorsement will be noted on student transcripts, scores on the *OnTrack* endorsement do not affect GPA or class standing.

**NCAA DIVISION I & II STUDENT ELIGIBILITY**

The NCAA Initial-Eligibility Clearinghouse has the following courses on file as meeting NCAA core course guidelines. The courses listed below have been approved, based upon the information your school has submitted, and will be used in certifying the initial eligibility of student-athletes from this school.

**ENGLISH**

Creative Writing	English 3L1
English 1	English 3L2
English 1/Hon	English 4
English 1/L1	English 4/L1
English 1/L2	English 4/L2
English 2	English/AP
English 2/Hon	English 2/L1
English 2/L2	English 3
English 3/Hon	Public Speaking

## **NATURAL/PHYSICAL SCIENCE**

Anat. & Physiology (Lab)	Chemistry/Hon (Lab)
Biology 1/Hon (Lab)	Chemistry/L1 (Lab)
Biology 1/L1 (Lab)	Chemistry/L2 (Lab)
Biology 1/L2 (Lab)	Earth Science/Hon (Lab)
Biology 2 - Marine (Lab)	Earth Science/L1 (Lab)
Biology 2 - Wildlife (Lab)	Earth Science/L2 (Lab)
Biology/AP (Lab)	Physics/AP (Lab)
Physics/L1 (Lab)	Chemistry/AP (Lab)
Physics/L2 (Lab)	Astronomy
Environmental Studies	

## **MATHEMATICS**

Algebra 1	Calculus/Hon
Algebra 1/L1	Calculus/L1
Algebra 1/L2	Geometry/Acc
Algebra 2	Geometry/Fund
Algebra 2/Acc	Geometry/Hon
Algebra 2/Hon	Geometry/L1
Algebra 2/L1	Geometry/L2
Algebra 2/L2	Pre-Calculus/Hon
Algebra/Trig	Pre-Calculus/L1
Calculus AB/AP	Statistics (AP)
Calculus BC/AP	

## **SOCIAL SCIENCE**

Contemporary Issues	Interdisciplinary Topics
Psychology	Senior Seminar
U. S. History	U. S. History (A.P.)
World Geography	World History I, II
GeoCivics	Asian Studies
Latin American Culture	GIS
Human Geography (AP)	Current Issues in Global Studies
Principles of Economics	Economics (AP)

## **ADDITIONAL CORE COURSES**

French 1	French 2
French 2/Hon	French 3
French 4	French Language (AP)
Latin 1	Latin 2
Latin 3	Latin 4
Spanish 1	Spanish 2
Spanish 2/Hon	Spanish 3
Spanish 4	Spanish Language (AP)
ASL I	Chinese 1
ASL II	Chinese 2
Chinese 3	

## **TRANSCRIPTS**

Your high school transcript may be obtained from the Registrar located in the Guidance Office. You are allowed up to three (3) copies of your transcript at no cost. Beyond the third copy, you will be charged one dollar (\$1.00) for each copy.

Your transcript will include all courses for which you enrolled and in which you remained for five (5) weeks.

# *BANGOR HIGH SCHOOL STUDENT ACTIVITY PROGRAM*

The student activity program is designed to provide students with experiences, which may not be met in the everyday academic situation and with a freedom of choice not available in the curriculum offerings. The breadth of offerings allow some outlet for the interests of as many students as possible.

Parents should be aware that there are some social organizations whose membership is largely or exclusively for students attending Bangor schools but these organizations are not sponsored by or connected with the Bangor School Department. At least one group at one time was sponsored by the Bangor YMCA but has not been for several years.

We urge parents and students to determine the sponsorship and leadership of any organization before joining and participating in the activities of that organization.

The Bangor School Department, as well as other area schools, religious organizations, and community agencies, do sponsor a great variety of worthwhile activities. Please check before joining or participating in any organization.

<u>ACTIVITY</u>	<u>ADVISOR</u>
Academic Decathlon	Mr. Godsoe
American Field Service	Mr. McHenry
Art Club	Ms. Elmore/Mrs. Hartley
Band	Mr. Burditt
Chess Team	Mr. Dearing
Chorus	Mr. Redman
Civil Rights Team	Mrs. Hendrix
Debate Team	Mr. Pelletier
Destination Imagination	Mrs. Elz Hammond
Dramatics	TBA
Envirothon Teams	Mr. Harrington
Sophomore Class	Mrs. Hooke/Mrs. McGarry
Senior Class	Mr. McHenry/Mrs. Craig
JROTC	LTC Harris
Key Club	Mr. McHenry
Latin Club	Mrs. Anderson
Mosaic	Mrs. Thibedeau
Math League	Mr. Godsoe/Mr. Robbins
National Honor Society	Mr. Ames
Oracle Yearbook	Mr. Ames
Orchestra	Mr. Bell
Ram-Page BHS Newspaper	Mr. Hutchins
S.E.E.D.	Mrs. Benoit
Freshman Class	Mr. Corneil/Mr. Erb
Junior Class	Ms. Robertson
Speech Team	Mrs. Averill
Student Council	Mr. McClure/Mr. Hutchins
Student AIDS Committee	Mrs. Elmore
J.E.T.S.	Mr. Brittelli

**National Honor Society** - create an enthusiasm for scholarship, render service, promote leadership, and encourage development of character. Meetings whenever President calls them. Officers elected last meeting of the school year.

**Debate/Speech Team** - develop speaking and argumentation skills through instruction, practice and competitive statewide tournaments. Captains appointed for Debate, Student Congress and Speech.

**B.H.S. Color Guard** - ROTC - provide colors for athletic events, parades and civic functions.

**B.H.S. Honor Guard** - participate in ceremonies for honoring deceased veterans. Membership: 18.

**Latin Club** - help students understand and appraise this world of today which is indebted to ancient civilization for its government, laws, literature, language and arts. Meetings when necessary.

**Class Councils** - Senior, Junior, Sophomore and Freshman. Each Council is made up of ten students and four officers. Members and officers are elected in the fall. There are two faculty advisors for each class council.

**Student Council** - provide service to Bangor High School, promote leadership, coordinate school activities and act as a means of communication between student and faculty. The Council is comprised of five members from each class, class council presidents and four Student Council officers elected in the spring. Student Council members are elected in the fall. Meetings are held in the evening during the school year.

**Yearbook (Oracle)** - Staff made up of students chosen from volunteers in the fall and in the spring. Staff produces what is the longest lasting and most important memento of a school career -- the Bangor High Yearbook; a 200-page record covering school life and activities for the current year. Oracle staff needs students who have talent in art, photography, layout, writing or sales. Previous experience in some form of student publication is helpful, but not necessary. Oracle needs students who will be diligent, dependable, hardworking and unselfish with their time.

**Key Club** - jointly sponsored by B.H.S. and the Kiwanis Club. Open to all students who wish to devote time and energies to school and community projects.

**Math League** - provide opportunities for students to engage in interscholastic mathematics competition. Competition includes regional, state and New England contests. Interested students should contact members of the mathematics department.

**Newspaper (RAM PAGE)** - develop an interest in the production of a school newspaper through the experiences of journalistic research, writing and the decisions and responsibilities necessary to successful publication and to foster student interest in journalism.

**S.E.E.D.** - formed in 1990 by students concerned about the various environmental crises facing our planet as we approach the 21st century. Committees are set up to work on both educational and action-oriented projects, such as recycling, energy use, and Earth Day programs. S.E.E.D. offers many opportunities to address the concerns of our planet's plight.

**ENVIROTHON TEAMS** - Two teams of 6 members that compete in the subjects of forestry, soils, wildlife, aquatics and current environmental problem. Competition is an outdoors, hands on, event that is held at regional, state and national level.

## *DEPARTMENT OF ATHLETICS*

The Athletic Department is sincerely committed to its student athletes. The school is committed to the pursuit of excellence and the development of each student's potential through self-discipline, self-motivation and the ideals of good sportsmanship.

During the school year 700-800 students will participate in interscholastic athletics. Over 250 will participate in more than one sport. All students are encouraged to take advantage of the activities offered at Bangor High School.

The philosophy of our athletic program is to provide appropriate competition in as many sports as possible for both boys and girls. The program accurately embraces the philosophy that provides for individual differences and the opportunity for all students to attain their full potential.

The ultimate goal of the Athletic Department is to provide experiences that contribute to the development of learning skills and emotional patterns that enable the student to maximize the use of his/her education in our modern society.

It is important to become familiar with the expectations of our interscholastic athletic programs. The fall, winter and spring sport seasons offer a variety of activities, and each season offers at least one non-cut activity.

All questions regarding athletics should be directed to the athletic office. We are confident you will be pleased with our athletic program at Bangor High School.

### **GOOD SPORTSMANSHIP**

Student fan conduct reflects directly on the school. Bangor High School students are expected to show good sportsmanship towards officials, fans, opposing players and coaches while attending athletic contests. Fans are not permitted to be on the playing surface at anytime. Any student who demonstrates a lack of self-control while attending an athletic event may be asked to leave and disciplined by the school administrator.

## *INTERSCHOLASTIC SPORTS PROGRAM*

<u>SPORT</u>	<u>HEAD COACH</u>	<u>CUT POLICIES</u>
Baseball	Mr. Fahey	CUT
Basketball (Boys)	Mr. Reed	CUT
Basketball (Girls)	Mrs. Herbine	CUT
Cheering (Fall)	Miss Crane	CUT
Cheering (Winter)	Mrs. Robichaud	CUT
Cross Country (Coed)	Mr. Goode	NON-CUT
Diving (Coed)	Mr. Lizotte	NON-CUT
Field Hockey	Mrs. Danforth	CUT
Football	Mr. Hackett	NON-CUT
Golf (Coed)	Mr. Jarvis	CUT
Ice Hockey	Mr. Collins	CUT
Rifle Team	Sgt. Dill	NON-CUT
Soccer (Boys)	Mr. Patterson	CUT
Soccer (Girls)	Mr. Johnson	CUT
Softball	Mr. Stanhope	CUT
Swim (Boys)	Mr. Emery	NON-CUT
Swim(Girls)	Mrs. Howard	NON-CUT
Tennis (Boys)	Mrs. Howard	CUT
Tennis (Girls)	Mr. Pangburn	CUT
Track Winter (Coed)	Ms. Cooke	NON-CUT
Track Spring (Coed)	Mr. Quinn	NON-CUT

## *INTRAMURAL SPORTS ACTIVITIES*

**Intramurals** – The Bangor High School Intramural Program is available to all students who are interested in participating in various after-school sporting activities. The activities selected for the Intramural Program are primarily based on student interest. In the past, programs have included the following: Mountain Biking, Archery, Volleyball, Basketball, Floor Hockey, Weight-training, CPR training and Pickleball. All activities are co-ed and run from 2:10-3:00 two or three times a week for several weeks.

## *ACTIVITIES FOR CREDIT*

### **BAND (1 unit)**

Band is probably the most active group in the school. Unlike most of the other groups, band is a full year activity and is for one full credit. Band participates in many varied activities, including concerts, football and basketball games, rallies, parades, and trips within and outside the State.

### **ORCHESTRA (1 unit)**

Sight reading and study of the literature from both the traditional and modern repertoires. Rehearses and prepares for public performance.

### **CHORUS (1 unit)**

A course for singing various types of music, both solo and ensemble work for those qualifying. A consistent interest in singing is necessary with the requirement of regular attendance to both classes and performances. All-State eligibility is with permission of instructor.

## *ACADEMIC AWARDS*

### **The Sophomore Award of Academic Excellence**

The purpose of this award is to give special recognition to sophomores who are beginning a rigorous high school program with academic excellence. Students need to have completed the first three semesters of high school study with a specific grade point average as well as having taken a specific number of honors courses to be considered for this recognition. See your guidance counselor for details.

### **The Superintendent's Academic Excellence Award**

The purpose of this award is to give special recognition to those graduating seniors who have taken a rigorous academic high school program and demonstrated exemplary school citizenship. A specific grade point average as well as a specific number of honors courses are required for the student to be considered for this recognition. See your guidance counselor for details.

### *NATIONAL HONOR SOCIETY*

Each year juniors and seniors who have maintained a cumulative GPA of 3.2 or higher are considered for membership in the National Honor Society -- the highest honor that the faculty bestows on a B.H.S. student. The final selection is made on a fourfold basis: character, scholarship, leadership and service.

Entering students who wish to work toward winning this distinction will want to involve themselves in school and classroom activities in a leadership capacity. They will look for opportunities to volunteer their services to the school. As evidence of their sound character, they will abide by the prevailing rules of the school.

### *SCHOOL SONG*

**Fight, Fight for victory today  
Bangor must win the game!  
Fight every inch of the way  
The Rams have got the name!  
We're loyal backing our team  
Here's our battle cry!  
Let's go! Let's go! Bangor  
It's the spirit of Bangor High, Hey!**

### *SCHOOL COLORS*

**Crimson and White**

### **POLICE LIAISON OFFICER**

The Bangor Police Department assigns one officer to act as a School Liaison Officer for the Bangor High School. The officer's duties are shared with the John Bapst High School and the Bangor Christian School. The focus of the Liaison Officer is on the prevention of violence within the school as well as enforcement action when necessary. The Liaison Officer responds to the needs of the High School in both traditional (uniform) and nontraditional (plain-clothes) style. While on the school grounds, the Liaison Officer enforces laws, responds to the needs of the administration, presents a high profile appearance as a means of a deterrent, and maintains close contact with the student body. In addition, the Liaison Officer strives to establish a rapport, provide direction, and develop a mutual trust and respect with the students.