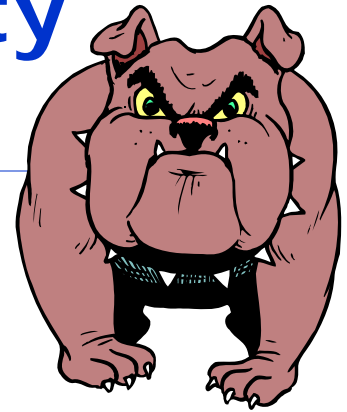


# James F. Doughty School

James F. Doughty School



## LETTER FROM THE PRINCIPAL

Greetings,

As the opening of school approaches, presumably your child is set to pursue his dreams and goals for the 2010-11 school year. And, the faculty and staff at J.F.D. have high expectations for this year's class.

During the 2010-11 school year, the Bangor School Department will continue the pursuit of accelerating achievement for all students. Offering a rich academic program and providing a variety of co-curricular and extra curricular activities where all students find challenge remain primary goals at J.F.D. In addition to classroom instruction, students are expected to reinforce their learning through daily homework completion. Encourage your son and/or daughter to complete each day's assignments thoroughly and promptly. **Parents are encouraged to monitor daily their child's homework completion. Through Infinite Campus, the school management software assignments can be monitored online.** If you have questions regarding your child's classroom performance or the teacher's expectations, please contact the teacher (941-6220).

Anticipating the opening of school and questions often asked by students and parents, I have enclosed information, which may be helpful to you. The first day of school, September 1, 2010, your child will be given a student handbook detailing schoolhouse life. Please review the handbook with your child as it details student responsibilities and expectations. During the first week of school, each teacher will be reviewing with students expectations for instruction, homework, grading and citizenship and will review with students pertinent BSD policies. I encourage you to review these matters with your son or daughter as well and to read the information distributed to your child by his classroom teacher. Quarterly, J.F.D. publishes a newsletter for parents which is posted on the J.F.D. website ([www.bangorschools.net](http://www.bangorschools.net)). Unless a parent requests a mailed copy of the newsletter, all newsletters for 2010-11 will be published on the website.

The faculty and staff at James F. Doughty look forward to working with you and your child this year. Please contact your child's teacher, Mr. Cowie, guidance counselor, Mr. Hackett, the assistant principal, or my office during the school year if you have questions or concerns (941-6220).

Plan to attend the **J.F.D. Open House, September 1st from 6:00 p.m.-7:00 p.m.**

Respectfully,

Robert L. MacDonald, Principal

## ATTENDANCE

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Students are expected to attend school daily. If a student must miss school the parent/guardian should contact the school by telephone between 7:30-9:00 a.m. (941-6220). A note from the parent/guardian explaining the reason for the absence is required within 24 hours if telephone contact has not been made.

## BELL SCHEDULE

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**7:30-8:15 Band, Chorus and Orchestra**

**7:50 Buses Arrive - Students may Arrive on Grounds**

**8:12 Doors Open**

**8:15-8:20 Homebase**

**CLASS TIMES:**

1. **8:20-8:40 a.m.**
2. **8:40-9:05 a.m.**
3. **9:08-9:28 a.m.**
4. **9:31-9:51 a.m.**
5. **9:54-10:14 a.m.**
6. **10:17-10:37 a.m.**
7. **10:40-11:00 a.m.**
8. **11:03-11:23 a.m.**
9. **11:26-11:46 a.m.**
10. **11:49-12:09 p.m.**
11. **12:12-12:32 p.m.**
12. **12:35-12:55 p.m.**
13. **12:58-1:18 p.m.**
14. **1:21-1:41 p.m.**
15. **1:44-2:04 p.m.**
16. **2:07-2:26 p.m.**

**2:26-2:30 Home Base and Announcements**

**2:30 Dismissal**

**2:30-3:30 Period 8 (Teachers Available for Academic Support)**

**2:30-3:30 Office Detention**

**3:30 Late Bus Departs (Except Friday)**

## BUS SCHEDULE

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A bus schedule was sent home with the final report card in June. In addition, the Bangor Daily News will publish the bus schedule for all Bangor Schools approximately one week prior to the opening of school. Activity buses will run on Monday-Thursday at 3:30 for students participating in after school programs.



## BOOKBAGS

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Students who use bookbags leave them in their lockers during the school day. Bookbags left in aisles, classrooms, science labs, and the library disrupt walkways and trip students and staff. With 375 students enrolled, bookbags add unnecessary congestion to hallways and classrooms.

## DRESS CODE (Revised Spring 2010)

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Students of the Bangor School Department should dress for success every day of the school year. Dressing for success in their school routine reinforces for the students the importance of dressing appropriately for the world of work and their future professional endeavors.

Dressing for success has multiple effects for students: maintaining respect, establishing credibility, ensuring safety, promoting a positive learning environment, and limiting distractions. Dress must reflect neatness, cleanliness, modesty, good taste, and must not be suggestive, threatening, or intimidating. Additionally, dress must reflect the standards of both individual and school-house safety. All dress must contribute to an environment consistent with a positive and healthy school climate. As a guide, the BSD, for example, considers tank/halter tops, pajamas, 100 percent spandex attire, bare feet, chains, hats, head gear, and clothing promoting alcohol, drugs, obscene or suggestive acts to be in conflict with the BSD's expectations of a healthy and positive learning environment and therefore not allowed to worn in school. Clothing should not be too short, too long, too low, or worn too tightly. (Skirts and shorts must extend to fingertips). Clothing that exposes cleavage, the midriff, undergarments, or that is otherwise immodest or provocative is prohibited. All dress must be weather appropriate. For example, wearing shorts during the winter months is not appropriate.

Footwear must be appropriate for school. Flip flops, and flip flop type sandals strongly are discouraged as they may be a safety concern. All footwear must be tied and/or laced, if designed to be tied and/or laced.

“Dress for success” is a phrase that captures the intent of these guidelines. For all students associated with BSD, the expectation is that responsibilities are approached purposefully each day. “Dress for success” supports this approach and promotes our individual responsibility to contribute to the common good of our school community.

Building administrators and/or their designees are authorized to determine appropriateness of student attire. Students dressed inappropriately will be expected to change their attire before continuing in their studies for the day.

Parents of students requiring accommodation for religious beliefs, disabilities, or medical purposes should contact the building principal.



## CLASSROOM MATERIALS

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Each student is expected to be prepared for class daily including completion of assignments. Students are expected to have a pen, pencil, notebook, and their textbook for class. Students in grades 6, 7 & 8 will receive **Agenda Books** the first week of school. **Students will be expected to note their daily assignments in the Agenda Book.** Parents are encouraged nightly to review their child's homework entries and to offer feedback to teachers in the comment section of the Agenda Book. All textbooks are to be covered. If other items are required, they will be provided by the teacher. Student grades and homework can be accessed by parents and guardians through Infinite Campus, a web based system. Information on accessing Infinite Campus will be available in the opening days of school.

## EARLY DISMISSAL

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If a student needs to be excused from school, a parent or guardian must notify the main office with a note or a phone call before 8:30 a.m. noting the date, time, and reason for dismissal. Before the student exits the school, he must sign out in the office.

The parent/guardian of a student who becomes ill or injured during the day and needs to leave school will be notified. Please be certain the school has emergency telephone numbers on file in the office.

## HOMEWORK

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**The completion of homework is an important and necessary part of a student's learning. In fact, the Bangor School Committee policy on homework notes the role of homework in student learning. Although the amount and type of homework will vary from class to class, grade 6, 7 & 8 students have homework assigned daily.** Parents are encouraged to monitor their child's completion of homework. Students should set aside time each evening for studying. Homework not completed or homework carelessly prepared impacts a student's grade and more importantly may delay learning. To assist students in opening the year successfully, parents are strongly encouraged to be aware of their son or daughter's homework assignment schedule.



As part of their homework students at grade 6, 7 & 8 are often assigned reading in science, social studies, and other subjects. The assignment asks students to read for understanding. Strategies which assist students in reading for understanding include:

1. Glean a general idea about the selection by skimming the heading, bold words and illustrations.
2. Read the questions, if any, at the end of the selection and use them as a study guide. This helps identify key points.
3. Read as quickly as you can to help stay on task and to retain the main ideas.
4. Take notes, underline or highlight key phrases and sentences.
5. Answer the questions and study the notes.

## LOCKERS

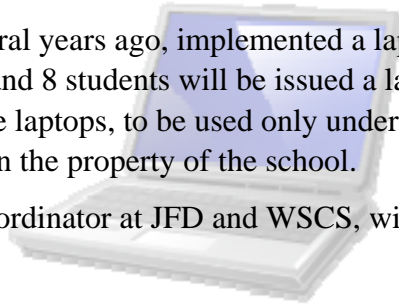
Teachers will assign each student a locker to use for the school year. Students are responsible for their own locker and are strongly encouraged not to share their combination with anyone. Lockers should be closed and locked at all times. Student lockers are the property of the school and may be searched at any time. Bookbags should be small enough to fit into the school locker since students are not allowed to carry bookbags during the school day due to safety concerns in our hallways, computer labs, cafeteria, library, and classrooms.



## STUDENT LAPTOPS

The Maine Legislature, several years ago, implemented a laptop program for middle school students. This year all grade 7 and 8 students will be issued a laptop during the first weeks of school to support their learning. The laptops, to be used only under teacher direction and only to support classroom instruction, remain the property of the school.

Mr. Goulette, technology coordinator at JFD and WSCS, will review with students the guidelines for the use of the laptop.



## MEDICATION POLICY



The Bangor School Department medication policy requires a physician's signature within 24 hours of the original order to medicate or of the updated order for administration of medication at school. The policy applies to students who need assistance in medicating as well as to those students who administer medication at school.

In addition to the physician's signature, a permission form (JHCH) to administer or to self administer must be completed and on file as well. To complete the necessary forms or to review the policy protocol, please contact Nurse Wright at J.F.D. (941-6220).

**“Only the educated are free.”**

**Epictetus**

## SPORT PARTICIPATION

Your child may be interested in participating in an interscholastic sport program during his school years at James F. Doughty. James F. Doughty offers interscholastic competition in field hockey, track and field, soccer, basketball, baseball, softball, and football. **EVIDENCE OF A PHYSICAL EXAMINATION MUST BE SUBMITTED TO THE SCHOOL PRIOR TO PARTICIPATION IN THE TRYOUTS, PRACTICES, AND GAMES. NO EXCEPTIONS CAN BE MADE.** The physical exam is required once during the middle school years and must be followed each year by a health history update. (Form available from Nurse Wright). In addition, all interscholastic participants must have on file each year prior to participating the completed parent permission form and insurance form. To access sports forms from our BSD website ([bangorschools.net](http://bangorschools.net)):

- \* From the homepage click on “James F. Doughty”
- \* Under “Quick Links” click on “Athletics”
- \* Select the forms you need, print them, send completed forms to the school

Questions should be directed to Assistant Principal and Athletic Director Hackett (941-6220).

Fall Activities include:


Soccer Boys	A Team - Coach Goode
Soccer Boys	B Team - TBA
Soccer Girls	A Team - Coach Erb
Soccer Girls	B Team - TBA
Grade 8 Football	Coach Capehart/Coach Ireland/Coach Veneziano
Field Hockey A & B	TBA

## STATE AND FEDERAL TESTING DATES

In response to inquiries from parents requesting dates for mandated achievement testing, note the New England Comprehensive Assessment (NECAP) administered in grades 3 - 8 will be tested October 2nd-23rd.

The Terra Nova tests administered to students in grades 2 - 10 will be given March 30th - April 3rd.

If you have questions regarding any of these tests, please contact Mr. Cowie, guidance counselor at J.F.D. (941-6220).

**"If you can dream it, you can do it."**  


## STUDENT BREAKFAST AND LUNCH PROGRAM

J.F.D. offers a lunch program available to all students. An application for free/reduced meal prices will be distributed to students the first day of school. If you wish to apply for free or reduced meals, please complete the application and return it to the school as soon as possible. Applications are available in the main office throughout the school year. Students are expected to pay full price until the application is approved. Students who received free or reduced meals last year are eligible for free or reduced meals through September 30 of this year. In order to receive free or reduced meals after September 30, a 2010-11 application must be filed and approved. An A La Carte program also is available for students who wish to purchase individual items.

Milk will be sold to students bringing their own lunch (\$.55).

The following are prices for lunches for the 2010-11 school year:

Full	\$2.15
Reduced	\$.40

A breakfast program is open to students in the cafeteria each morning from 7:50 - 8:10. Breakfast is served at no cost to students eligible for free/reduced meal services. **Please note, credit is not extended to students for meals after 10 days (Policy EFB).**

## VISITORS

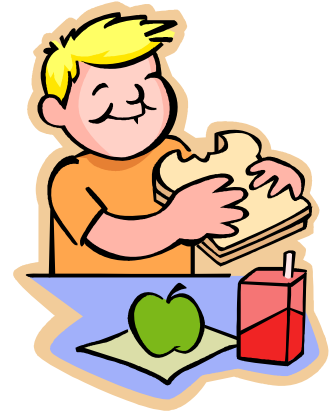
Parents are welcome to visit the school. Visitors are asked to check in at the main office. Students requesting to visit school may visit with prior approval by the school administration.

## HELP YOUR CHILD SUCCEED IN 2010-11

Students in grades 6, 7 & 8 require direction, guidance, and support from teachers and from parents to meet the increasing expectations for student achievement.

To assist your child in 2010-11 meet the rigors of the instructional program at J.F.D. follow these suggestions.

1. Help set academic goals.
2. Insist on daily attendance.
3. Make homework a priority and your child's responsibility.
4. Encourage involvement in school activities.
5. Monitor your child's progress by speaking with teachers and by reviewing mid-quarter reports and report cards.



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## HELP YOUR CHILD SUCCEED, CONT.

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6. Assist with your child's time management.
7. Assist with developing your child's organizational skills.
8. Encourage problem solving.
9. Reinforce regularly the importance of education.
10. Encourage a healthy lifestyle including a nutritious diet, regular exercise, and proper rest.
11. Expect your child to be a good school citizen.
12. Daily ask your child about his school day.

*From Middle School Parent Handbook*

## STUDENT IMMUNIZATION REQUIREMENTS

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Maine State Statutes require that all children be immunized prior to school attendance. Required dosages are:

1. DPT (Diphtheria/Pertussis/Tetanus): five doses, unless the fourth dose was administered after the child's fourth birthday.
2. MMR (Measles/Mumps/Rubella): two doses on or by the child's fifth birthday.
3. Poliomyelitis: four doses, unless the third dose was administered after the fourth birthday.
4. Varicella: one dose is required for school entry as follows:
  - Start of school year K - 12

Parents may claim exemption from immunization requirements due to religious beliefs, or for philosophical or religious reasons, or when the school is presented with a medical exemption signed by the child's physician.

If you have any questions or concerns regarding immunization, please contact the J.F.D. school nurse (Nurse Wright 941-6220) for assistance.

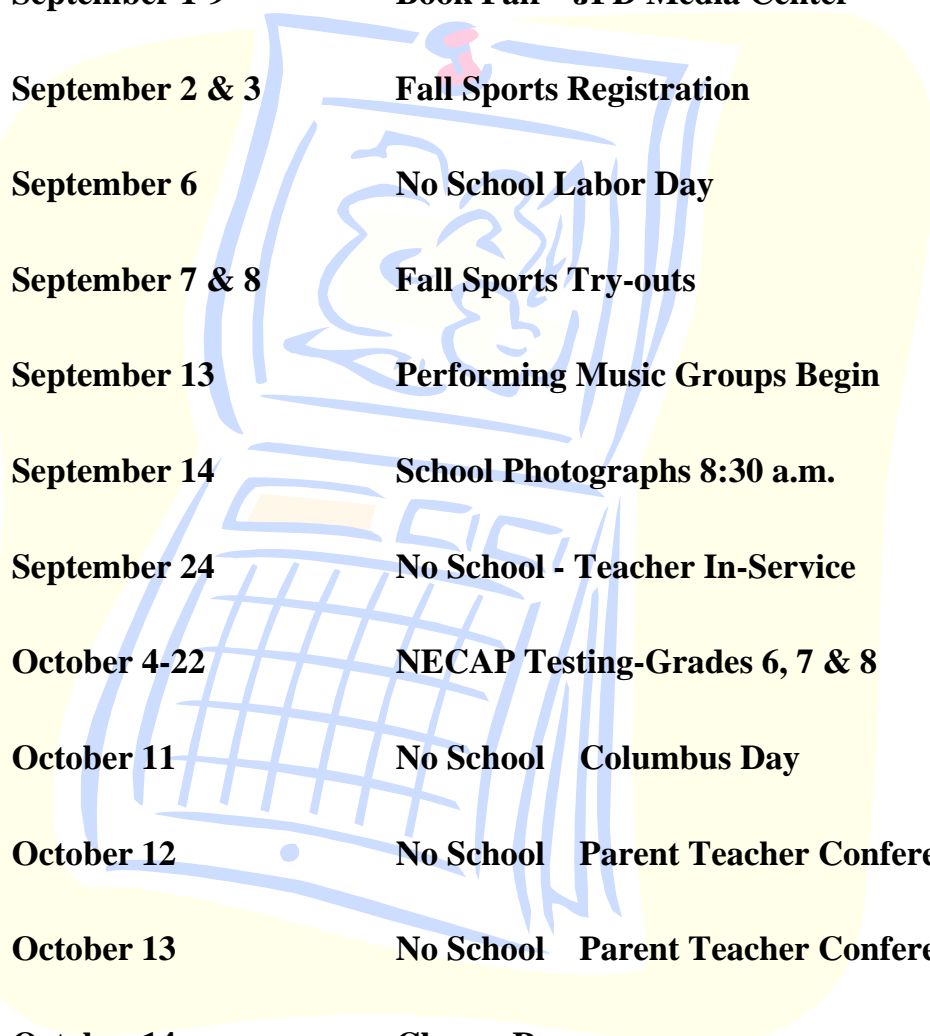


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**Please visit our website!**  
**[www.bangorschools.net](http://www.bangorschools.net)**

## DATES TO REMEMBER

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<b>August 18</b>	<b>Registration for new students begin</b>
<b>September 1</b>	<b>School Opens</b>
<b>September 1</b>	<b>Open House 6 - 7 p.m.</b>
<b>September 1-9</b>	<b>Book Fair - JFD Media Center</b>
<b>September 2 &amp; 3</b>	<b>Fall Sports Registration</b>
<b>September 6</b>	<b>No School Labor Day</b>
<b>September 7 &amp; 8</b>	<b>Fall Sports Try-outs</b>
<b>September 13</b>	<b>Performing Music Groups Begin</b>
<b>September 14</b>	<b>School Photographs 8:30 a.m.</b>
<b>September 24</b>	<b>No School - Teacher In-Service</b>
<b>October 4-22</b>	<b>NECAP Testing-Grades 6, 7 &amp; 8</b>
<b>October 11</b>	<b>No School Columbus Day</b>
<b>October 12</b>	<b>No School Parent Teacher Conferences</b>
<b>October 13</b>	<b>No School Parent Teacher Conferences</b>
<b>October 14</b>	<b>Classes Resume</b>
<b>October 22</b>	<b>Fun Night 6:30 - 8:30</b>
<b>November 5</b>	<b>First Quarter Closes</b>
<b>November 11</b>	<b>No School Veteran's Day</b>
<b>November 17</b>	<b>Report Cards Issued</b>

**PROGRESS REPORT AND REPORT CARD SCHEDULE**

**2010-2011 SCHOOL YEAR**

First Quarter Opens	September 1
Grades Close	November 5
Report Cards Issued	November 17
Second Quarter Opens	November 8
Grades Close	January 21
Report Cards Issued	February 2
Third Quarter Opens	January 24
Grades Close	April 1
Report Cards Issued	April 13
Fourth Quarter Opens	April 4
Grades Close	June 15
Report Cards Issued	June 29

**TRIMESTER PROGRESS REPORT/REPORT CARD SCHEDULE 2010-11**

1st Trimester Opens	September 1
Grades Close	November 24
Report Cards Issued	December 7
2nd Trimester Opens	November 30
Grades Close	March 12
Report Cards Issued	March 22
3rd Trimester Opens	March 15
Grades Close	June 16
Report Cards	Will be mailed in late June