

## ACADEMIC INTEGRITY

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The Bangor School Department expects the pursuit of excellence in all learning environments. The ideals of honesty, trust, and personal responsibility are fundamental to a learning environment committed to excellence.

Academic integrity in the Bangor School Department is predicated on these ideals. Learners, in their quest for higher levels of achievement, will be challenged to explore, question, analyze and critique. Each learner has the responsibility to do so acknowledging and honoring at all times the ideals and subtleties embodied in academic integrity.

While no policy can identify all possible breaches of academic integrity, any act willful or not, compromising the ideals of academic integrity will result in a prompt response appropriate for the offense.

Offenses extend to but are not limited to the following:

**Cheating** – Giving or receiving academic or non-academic information for school assignments and/or for school based competition or other Bangor School Department learning events where an unfair advantage over others is intended. Examples of cheating may include:

1. Unauthorized prior knowledge of exams.
2. Submitting the same assignment in two different classes without the written permission of the instructor.
3. Copying or allowing others to copy tests, homework or other assignments.
4. Unauthorized use of resources (notes, files, formulas, study aids, computer/tech. devices) for tests and other assignments where use has been prohibited.
5. Collaborating with another student(s) on an assignment intended to be completed independently.

**Plagiarism** – The deliberate presentation of ideas, work, writings, language and statements as one's own without crediting the author or citing the source. Examples of plagiarism may include:

1. Paraphrasing another's written ideas and presenting them as one's own.
2. Copying from another source without proper citation and crediting.
3. Copying information, ideas, and works from internet sources without acknowledging the source.

**Fabrication** – Inventing or distorting the original information or the substance of the information. Examples of fabrication may include:

1. Citing a non-existent source.
2. Creating data or distorting data to support a thesis or conclusion.
3. Citing a source that was not consulted or is not represented in the work submitted.
4. Misrepresenting personal circumstances in an effort to avoid an assignment or deadline or as an excuse for not meeting scholastic responsibilities.



**Fraud** – Deception to secure a profit or gain. Examples may include:

1. Forging signatures or tampering with official results and/or records.
2. Passing off someone else's product as one's own.

All learners are expected to promote a climate where academic integrity remains fundamental to Bangor's culture of excellence. Faculty shall lead by example and abide by the same rules; faculty shall review with students annually the expectations for academic integrity, and students are expected to ask for clarification if they have questions regarding permissible acts for an assignment, exam, or project.

The following consequences from the Code of Conduct are designed to accommodate existing learning and developmental differences of students associated with any violation of Bangor School Department policy. Behavior related to a student's disability will be managed consistent with applicable laws and regulations.

Level I Consequence	Disciplinary action administered by the classroom teacher
Level II Consequence	Disciplinary action administered by the Principal (or designee)
Level III Consequence	Disciplinary action administered by the Superintendent or School Committee
Consequences (Schedule A)	Adherence to the Bangor School Department Academic Integrity policy is expected. Violating the rules will result in specific consequences for unacceptable action(s). Attached is a listing of appropriate consequences. (Schedule A)

The following school and or institutional resources were reviewed and/or consulted in the development of this policy.

1. St. Joseph High School, CT Academic Integrity Policy
2. Groton School – Rules, Expectations and Information
3. Furman University – Philosophy and Information
4. Anne Arundal County Public Schools – Academic Integrity
5. Portland High School – Academic Code of Conduct
6. Plagiarism.org
7. Center for Academic Integrity
8. University of Missouri – Office of Student Rights and Responsibilities – Academic Integrity
9. CBB – Academic Integrity (Colby, Bates and Bowdoin)
10. Cheverus High School

ADOPTED: January 9, 2013

REVIEWED: October 23, 2018



**POLICY JFCA - SCHEDULE A**

**CONSEQUENCES LEVELS I, II, III**

	Level I	Level II	Level III
Warning	✓	✓	
Verbal or written apology	✓	✓	
Time Out	✓	✓	
Loss of recess	✓	✓	
Loss of school privileges	✓	✓	✓
Stay after school/detention	✓	✓	
Notify parents	✓	✓	✓
Require parent meeting	✓	✓	✓
Restitution		✓	✓
Meeting with Principal	✓	✓	
In-school suspension		✓	
Out-of-school suspension		✓	
Criminal charges filed		✓	✓
Suspension and outside psychological evaluation required		✓	✓
Expulsion and outside psychological evaluation required			✓
Expulsion			✓
Fail subject or course	✓		
Make up work required	✓	✓	✓
Reduction in grade	✓		
Other remedies that are deemed appropriate	✓	✓	✓

