# Bangor School Department

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Overview

City of Bangor
Area (square miles) 34.2
Median Household Income $35,674
Population 33,039

Schools
Elementary (PreK-3) 5
Intermediate (4-5) 2
Middle Schools (6-8) 2
High School (9-12) 1
Adult Education 1
Bangor Regional Program 1

Faculty 329
% with Graduate Degrees 65%

Enrollment
2018-19 (as of Oct. 1, 2018) 3,715
PreK-8 (as of Oct. 1, 2018) 2,500
9-12 (as of Oct. 1, 2018) 1,215

School Operating Budget
2018-2019 $48,269,261
Average annual increase 1%
(last 11 yrs)

Class of 2019 Post-Secondary Plans
4-year College/University 56%
2-year College 20%
Other Schooling 7%
U.S. Military 3%
Work Force 14%

Distinctions of Bangor Schools
National Blue Ribbon Schools of Excellence
Maine State Higher Performing and Efficient School Ratings
Standard and Poors Outperformer Rating
Newsweek’s Top 5% High School Rating
More National Merit Finalists and Semi-Finalists of any other Maine high school (private or public)
Over 100 State Athletic Championships
Mission
The Bangor School Department will offer high quality instruction and comprehensive programs to provide academic excellence for all students.

Strategic Plan
The Bangor School Department’s Strategic Plan: Academic Excellence for All, was adopted in January 2011 and covers the ten-year period of 2010-2020. The four overarching goals are:
- Academic Excellence for All
- Professional Excellence
- Quality Instructional Program
- Environment for Success

The Strategic Plan may be accessed online at www.bangorschools.net or a copy may be obtained by calling the Bangor School Department at 207-992-4152.

School Committee
The Bangor School Committee by policy, state law, and City charter assume the responsibility of setting policy and assuring that the School Department is efficiently and effectively operated. The School Committee does not manage the day-to-day operations of the School Department, nor do members become individually involved in addressing parent complaints or employee issues. School Committee members’ authority is confined to when they meet as a board of the whole in public session. Therefore, they do not comment on policy matters as individuals, but rather as a board in public session.

The Committee meets on the second and fourth Wednesdays of each month, except during school vacations, or as otherwise noted. Special meetings may be called as needed. All meetings are held at the City Hall Council Chambers at 7
Organization

p.m., unless otherwise announced. Meetings are open to the public and broadcast on the public access channel or available to watch online at www.bangormaine.gov.

Administration

- Superintendent: Dr. Betsy Webb
- Assistant Superintendent: Dr. Kathy Harris-Smedberg
- Director of Pupil Services: Patti Rapaport
- Assistant Director of Pupil Services: Mechelle Gergfinger
- Director of Adult Education: Greg Leavitt
- Director of Food Services: Noelle Scott
- Director of Technology: Mark Jenkins
- Director, Bangor Regional Program: Christina Babin
- Director of Athletics: Stephen Vanidestine
- Principal, Bangor High School: Paul Butler
- Assistant Principals, Bangor High School: Timothy Reed and Brian Doyle
- Principal, William S. Cohen School: Michael Missbrenner
- Assistant Principal, William S. Cohen School: Zachary Ellis
- Principal, James F. Doughty School: Edward Hackett
- Assistant Principal, James F. Doughty School: Samuel Moring
- Principal, Mary Snow School: Brian Bannen
- Principal, Fairmount School: Ryan Enman
- Principal, Abraham Lincoln School: John Tennett
- Principal, Downeast School: Albert Mooers
- Principal, Fruit Street School: Richard Fournier
- Principal, Fourteenth Street School: Daniel Chadbourne
- Principal, Vine Street School: Lynn Silk

Non-Discrimination Policy

The Bangor School Department shall not discriminate and shall comply with applicable laws prohibiting discrimination on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, handicap, or veteran status in employment, education, and all other areas of the Department. Questions and complaints should be directed to the Affirmative Action Officer, Bangor School Department, 73 Harlow Street, Bangor, ME 04401.
The Bangor School Department recognizes the vital role of parents and guardians in the education of our youth. In support of this important role, the Bangor School Department remains committed to sharing with parents information regarding their child’s education, as well as sharing with the community information and news regarding matters relevant to both the operation and the performance of our schools. Information is provided using communication tools including, but not limited to, the following:

**Report Cards**

Schools will send report cards home with students in Grades K – 12 in November, January, and April to notify parents of student progress. Pre-Kindergarten students take home reports cards in January. End of the year report cards will be mailed to parents or guardians for all students Pre-Kindergarten through Grade 12.

**Parent-Teacher Conferences**

The Bangor School Department designates days each year for parent-teacher conferences. In 2019-2020, conferences will be on Monday, November 25 and Tuesday, November 26. Conferences allow for parents and the teacher to review academic progress. Conferences at the middle school and high school level are student-led and students are expected to attend with their parents. These times are not all-inclusive, and parents may contact their child’s teacher(s) to set an appointment any time there is a concern or question.

**Agenda Books**

Grade levels 4-8 utilize daily agenda books as a means of communication between home and school. The Agenda Book is a yearlong planner that students receive early in the school year. Students use the Agenda Books to record daily and long-term assignments. Teachers use the Agenda Book to help students learn organizational skills and to
write notes to parents about progress or about upcoming events. Parents of students in grades that utilize Agenda Books will find it helpful to monitor their child’s Agenda Book nightly.

School Newsletters
Each school regularly publishes a newsletter informing parents of matters related to their child’s education. Newsletters are published on each school’s website, and parents may subscribe on the school website home page to receive the newsletter by email.

School website addresses:
- Abraham Lincoln School: www.abrahamlincoln.bangorschools.net
- Downeast School: www.downeast.bangorschools.net
- Fourteenth Street School: www.fourteenthstreet.bangorschools.net
- Fruit Street School: www.fruitstreet.bangorschools.net
- Vine Street School: www.vinestreet.bangorschools.net
- Fairmount School: www.fairmount.bangorschools.net
- Mary Snow School: www.marysnow.bangorschools.net
- James F. Doughty School: www.jamesdoughty.bangorschools.net
- William S. Cohen School: www.williamcohen.bangorschools.net
- Bangor High School: www.bangorhigh.bangorschools.net

Website
The Bangor School Department website – www.bangorschools.net -- provides comprehensive information about the school department. Each school also maintains its own website, and web addresses are listed above.

Telephone Calls
Parents may call the school with questions about their child’s education or to leave a message for their child during school hours. Students may use the telephone in the school office if they need to reach a parent or guardian.

Emergency Notification/School
The Bangor School Department uses the Alert Messaging System to notify parents of closures or delays by phone or email. To be notified by this automated system, parents complete the required paperwork, which is sent home at the beginning of the school year. Information about school closings or cancellations also is announced on local radio and television stations.

Address Changes
Following a change of residence, parents notify the school with the new address and phone number. Parents also contact the school if there is any change in the student’s emergency contact information.

Visitor Procedures
Parents, visitors, and volunteers are welcome at Bangor schools. Upon entering the building, all visitors sign in at the office and wear a visitor badge while in the building. Parents picking up their child during school hours
Communication Between School and Home

report to the school office to dismiss their child. Classroom interruptions are kept to a minimum to maintain instructional time.

Community Events
The Bangor School Department hosts community events such as PEAK nights and School Showcases throughout the year to which parents and community members are welcome to attend.

Cable TV
The Bangor School Department operates a cable TV channel, Channel 1302 in Bangor through Spectrum. Channel 1302 broadcasts School Committee meetings at 12:00 AM, 5:00 AM, 10:00 AM, 3:00 PM, and 8:00 PM, and informational videos and slides throughout the rest of the day. School Committee meetings may also be viewed online at http://bangormaine.pegcentral.com. All other information videos broadcast on Channel 1302 may be viewed online at the Bangor School Department’s YouTube Channel, https://www.youtube.com/user/BangorMaineSchools.

Social Media
Parents, students, employees, and citizens can view videos that are broadcast on the Bangor School Department’s Spectrum Cable Channel 1302 in Bangor at our YouTube channel, https://www.youtube.com/user/BangorMaineSchools.
Parents can “like” the FaceBook pages for Bangor High School and Bangor School Department, and can follow Superintendent Webb’s Twitter feed: @BetsyMWebb.
School Calendar

- August 27, 2019: Bangor High School Orientation (New Students Only)
- September 3, 2019: First Day of School for Students
- October 14, 2019: Schools Closed for Indigenous Peoples Day
- November 1, 2019: End of First Quarter
- November 7, 2019: Report Card Distributed
- November 11, 2019: Schools Closed for Veterans Day Holiday
- November 25-26, 2019: Parent Teacher Conferences (Schools Closed)
- November 27-29, 2019: Schools Closed for Thanksgiving Holiday
- December 23, 2019 – January 1, 2020: Schools Closed for Winter Break
- January 20, 2020: Schools Closed for Martin Luther King, Jr. Holiday
- January 24, 2020: End of Second Quarter
- January 30, 2020: Report Cards Distributed
- February 17-21, 2020: Schools Closed for Mid-Winter Break
- March 20, 2020: Schools Closed for Teacher In-Service
- April 3, 2020: End of Third Quarter
- April 9, 2020: Report Cards Distributed
- April 20-24, 2020: Schools Closed for Spring Break
- May 25, 2020: Schools Closed for Memorial Day Holiday
- June 14, 2020: Bangor High School Graduation
- June 18, 2020: Last Student Day
School Calendar

- June 26, 2020: Report Cards Distributed

This calendar allows for five (5) days to be lost due to inclement weather or other emergencies. Parents, students, and employees should anticipate adjusting the school year in June 2020 (shortening or extending) if fewer or more than five (5) days are lost.

School Hours

Pre-Kindergarten
- 8:30 am – 11:30 am (Morning Session)
- 12:00 pm – 3:00 pm (Afternoon Session)

Kindergarten – Grade 3
- 8:40 am: Students Permitted on Playground
- 8:55 am: Student Enter Classrooms
- 3:00 pm: Dismissal

Grades 4-5
- 8:35 am: Students Permitted on Playground
- 8:50-9:10 am: Homeroom/Attendance
- 3:00: Dismissal

Grades 6-8
- 7:30-8:10 am: Band, Chorus, and Orchestra
- 7:50 am: Students may arrive on grounds
- 8:10 am: Doors open
- 8:15-8:20 am: Homeroom
- 2:30 pm: Dismissal
- 2:30-3:30: Academic support with student’s teacher
- 4:00 pm: Late Bus Departs (Except Friday)

Bangor High School
- 7:45 am: Student Locker Privileges
- 7:55 am: Report to Mod 1 class
- 8:00 am: Attendance
- 10:10 am: Announcements on PA System
- 2:00 pm: Dismissal
- 2:00 pm – 3:00 pm: Academic support available with teachers

Bangor Regional Program
- 8:00 am: Students arrive at school
- 2:30 pm: Dismissal
School Calendar

Summer Schedule
Please check with each individual school for summer office hours. Generally, the school secretary is available ten days after the last day of the school year, and ten days prior to the opening of school. Bangor High School has office hours all summer.

Testing/Assessment Calendar
The testing/assessment calendar can be found online at the Bangor School Department website at www.bangorschools.net.
The Bangor School Department K-8 Attendance Area Directory may be viewed online at www.bangorschools.net or parents may call any school or the Central Office to inquire about our neighborhood directory.
Bangor Regional Program
The Bangor Regional Program serves special education students from Kindergarten through Grade Twelve for whom a therapeutic educational program is appropriate. Students flourish with a low staff to student ratio and learning activities aligned to the Bangor School Department curriculum. Students are placed at the Bangor Regional Program by their local school's Individualized Education Planning Team.

Community Use of School Facilities
School facilities are made available for appropriate community use when such facilities are not required for their primary purposes: the instruction of students and related school activities. For the complete policy on community use of school facilities, see Policy KG on the Bangor School Department website.

Integrated Pest Management Policy
The Bangor School Department’s Integrated Pest Management Policy (Policy ECBC) may be found on the Bangor School Department website.

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<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Phone</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abraham Lincoln</td>
<td>45 Forest Avenue</td>
<td>941-6280</td>
<td><a href="http://abrahamlincoln.bangorschools.net">http://abrahamlincoln.bangorschools.net</a></td>
</tr>
<tr>
<td>Downeast</td>
<td>100 Moosehead Blvd</td>
<td>941-6240</td>
<td><a href="http://downeast.bangorschools.net">http://downeast.bangorschools.net</a></td>
</tr>
<tr>
<td>Fourteenth Street</td>
<td>224 Fourteenth St</td>
<td>941-6350</td>
<td><a href="http://fourteenthstreet.bangorschools.net">http://fourteenthstreet.bangorschools.net</a></td>
</tr>
<tr>
<td>Fruit Street</td>
<td>175 Fruit St</td>
<td>941-6270</td>
<td><a href="http://fruitstreet.bangorschools.net">http://fruitstreet.bangorschools.net</a></td>
</tr>
<tr>
<td>Vine Street</td>
<td>66 Vine St</td>
<td>941-6300</td>
<td><a href="http://vinestreet.bangorschools.net">http://vinestreet.bangorschools.net</a></td>
</tr>
<tr>
<td>Fairmount</td>
<td>58 Thirteenth St</td>
<td>941-6260</td>
<td><a href="http://fairmount.bangorschools.net">http://fairmount.bangorschools.net</a></td>
</tr>
<tr>
<td>James F. Doughty</td>
<td>143 5th St</td>
<td>941-6220</td>
<td><a href="http://jamesdoughty.bangorschools.net">http://jamesdoughty.bangorschools.net</a></td>
</tr>
<tr>
<td>William S. Cohen</td>
<td>304 Garland St</td>
<td>941-6230</td>
<td><a href="http://williamcohen.bangorschools.net">http://williamcohen.bangorschools.net</a></td>
</tr>
<tr>
<td>Bangor High</td>
<td>885 Broadway</td>
<td>992-5500</td>
<td><a href="http://bangorhigh.bangorschools.net">http://bangorhigh.bangorschools.net</a></td>
</tr>
</tbody>
</table>
Pre-Kindergarten Program
The Pre-kindergarten program (half day four-year-old program) is for children who will be 4 years old on or before October 15. Every effort will be made to accommodate all children wishing to participate in this program. The Pre-K program is oriented toward building literacy and numeracy skills and promoting positive social interaction in a classroom setting.

Kindergarten Program
The full-day Kindergarten is for children who will be 5 years old on or before October 15. The Kindergarten program is oriented toward building literacy and numeracy skills and setting a strong foundation for students to achieve academic excellence in Grades 1-12.

Registration
To register a child, a completed Pupil Registration Form (available online or from the school), two documents of residency, an original birth certificate, and immunization records are required. Registration for Pre-K and Kindergarten Programs takes place on scheduled dates in the winter and spring for the next school year. Registration dates and time are posted on the website and communicated through media outlets. The Bangor School Department K-8 Area Attendance Directory is available online at www.bangorschools.net. Use this resource to determine which school students attend based on home addresses. Any Bangor school main office is available to provide this information as well.

Immunization Records
The State of Maine requires records of immunization for school enrollment. Records must document for DPT - 4 doses; polio - 3 doses; MMR - 1 dose; Varicella (chicken pox) – 1 dose (05-071 – Department of Education, Chapter 126; and 10-144 – Department of Health and Human Services,
Starting School

Maine Center for Disease Control and Prevention, Chapter 261).

The Maine Department of Health and Human Services and Department of Education have revised the Maine School Immunization Requirements rule to now include meningococcal meningitis disease. These changes further align Maine’s immunization rules with current national recommendations to better protect the health of all Maine people. Meningococcal disease is a rare, but dangerous disease that strikes healthy young people without warning. It can affect all ages, but teens and young adults are at highest risk of getting the disease. The following changes are effective for the 2018-2019 school year for all students attending a public or private school in the State of Maine:

- One dose of meningococcal vaccine MCV4 (serogroups A, C, W, and Y) is required for all students entering 7th grade.
- Two doses of meningococcal vaccine MCV4 are required for students entering 12th grade, with a minimum interval of 8 weeks between dose one and dose two. If the first dose of meningococcal vaccine was administered on or after the 16th birthday, a second dose is not required.

Student Accident Insurance
At the beginning of each school year, student accident and injury insurance information is available in the main office of each school. The school is not an agent of the insurance company and acts only in distributing materials.

New Student Orientation
Bangor High School holds a New Student Orientation (Grades 10-12) and an Orientation for Grade 9 students every year before the start of school. Please check the school calendar for the exact dates.
Families relocating to Bangor during the school year, in any grade, may contact the school their child will attend to schedule an appointment with a Guidance Counselor for orientation and registration.
What Every Family Needs To Know

The Bangor School Department believes, and research has confirmed, that students who regularly attend school have the most academic success.

Attendance

Parents and school staff can work together to encourage students to participate fully in school – by being present; arriving on time; and being connected, committed, and engaged in the learning process.

The Maine Education and School Statutes state absences are excused for the following reasons (Title 20A; Chapter 211; Sub-Chapter 1):

- Personal illness;
- An appointment with a health professional that must be made during the regular school day;
- Observance of a recognized religious holiday when the observance is required during the regular school day;
- A family emergency; or
- A planned absence for a personal or educational purpose which has been approved (please contact the school secretary to request a Planned Absence Request Form)

Consistent with Maine Law, Bangor schools have a truancy policy providing protocols for responding to instances of truancy. See Policy JHB on the school department website.

Changes have been implemented in Maine State law regarding chronic absenteeism. Chronic absenteeism occurs when your child misses 10% of the days they are enrolled in school. In Bangor, for a student attending the entire school year, chronic absenteeism would be 17 days or an average of approximately two days a
What Every Family Needs To Know

month! Another change is that chronic absenteeism is now based on total absences – both excused and unexcused. Students are also considered absent if they are not present for more than 50% of the day.

Please know your child(ren) will be identified as chronically absent at the state level, as the Bangor School Department is required to report all chronically absent students to the Maine Department of Education. If a child is also considered truant, then reports must be sent to the Department of Health and Human Services as well as to law enforcement. Parents are responsible for making sure their children attend school regularly.

Transportation
Students arrive at school by bus, by walking/bicycling, or by private car.

Bus
The Bangor School Department contracts with John T. Cyr & Sons, Inc. to transport students to and from school. Bus service is provided for all resident students in Kindergarten through Grade 3 who live more than one mile from the school to which they’re assigned, all resident students in Grades 4 through 8 who live more than one and one-half miles from the school to which they’re assigned, all resident students in Grades 9 through 12 who live more than one and three-quarters miles from the school to which they’re assigned, and for children of any age in cases where walking has been determined by school department officials to be hazardous. The bus schedule is mailed to each student’s home prior to the opening of school, and the schedule is also available on the Bangor School Department website.

All kindergarten students riding the afternoon bus must be met at the bus by a parent or designated person. If the kindergarten student is not met, the driver will contact the school and the school will attempt to contact the parent. If the school is not able to contact the parent, the student will be returned to the school.

For more information about bus transportation, see Policy EEA, Student Transportation Services, and Policy EEAC, Student Safety – Conduct on School Buses on the Bangor School Department website. Parents and students should be aware that video/audio cameras are in use to monitor student behavior.

Questions regarding transportation may be directed to John T. Cyr & Sons, Inc. at (207) 942-3354 or to the Director Business Services Alan Kochis at (207) 992-4152.

Walking
Younger walkers are encouraged to travel to and from school with older children from their neighborhoods. Crossing guards are stationed at intersections near the schools. Parents may meet their children at the school at dismissal time to walk home with them.

Walking School Bus
Downeast School, Vine Street School, and Abraham Lincoln School have a Walking School Bus, a school transportation system in which groups of children are accompanied on the walk to school each morning by trained adult volunteers. Contact the school for more information.

Bicycles
Students riding bicycles to school must comply with Maine laws regarding bicycling, including the law that children under 16 wear a helmet when riding a bicycle. For more information, visit the Maine Department of Transportation website at http://www.maine.gov/mdot/bikeped/safety/laws.shtml. Students must park bicycles at designated bike racks at each school during the day and bikes should be locked. The Bangor School Department does not accept responsibility for damage to or...
What Every Family Needs To Know

thief of bicycles.

Car
Each school has a designated area and procedure for parents who drop off and/or pick up their children. Drop off/pick up procedures are provided to families at the start of each school year. For safety reasons, parents are asked not to discharge students anywhere else on the school property.

Maine state law forbids the passing of a school bus that has red lights flashing to indicate the loading or unloading of passengers; this law applies on school grounds as well.

Student Parking
High school students park in the student parking lot only. Required registration stickers are acquired, free of charge, in the main office. Vehicles must be parked between the white restraining lines to keep traffic lanes open. Vehicles parked any place outside the student parking lot prior to 2:15 pm or in the student lot but blocking access lanes, will be towed at the owner’s expense. Any inappropriate use of the parking area will result in the loss of parking privileges. The school does not accept responsibility for any damage to, or loss of, vehicles or contents.

Food Services
The Bangor School Department participates in the National School Lunch program and our schools provide well-balanced morning and noon meals. At the beginning of each month a menu is sent home with students, and menus may be accessed on each school’s website.

Bangor Schools Food Service Program is administered by a registered/licensed dietitian to offer Bangor students a variety of foods while considering dietary guidelines. Recipes have been revised to lower total fat, sugar and sodium with our meals providing less than 10% of saturated fat. The Bangor School Department also participates in the Fresh Fruit and Vegetable Program sponsored by the USDA.

Each menu offers a minimum of:
- 2 servings of fruit/vegetable
- 1 serving of meat/meat alternate (i.e. cheese)
- 1 serving of bread/bread alternate (i.e. pasta)
- 1 serving of milk (skim, lowfat, or chocolate)

Meal Purchases
- Breakfast = $1.45
- Lunch (K-5) = $2.40
- Lunch (6-8) = $2.65
- Lunch (9-12) = $2.80
- Milk (K-12) = $0.65

Student meal accounts can be managed online at MySchoolBucks.com.

Elementary Schools: Money is collected for the week each Monday or the first day of the week. If
payment is made by check, the check should be made payable to the school where the child attends. Families pay promptly for meals.

Middle Schools and High School: Students pay cash in line daily or they may pay for meals in advance. Advance meal payments are encouraged. Bangor High School students use their student ID number when purchasing a meal. Charging of meals is discouraged at all grade levels. Policy EFB prohibits a student or family from charging beyond a two-week period.

Free and Reduced-Price Meals
Families may be eligible for free or reduced price breakfasts and lunches, provided their income falls within allowable limits for their household size. An application is sent home at the beginning of the school year, or parents may request a copy of application at any time through the Director of Food Services. Any time a family experiences a significant change in household income they are encouraged to notify the Food Services Director at (207) 992-5532 as the change could affect program eligibility.

All students at Downeast School, Vine Street School, and Fairmount School receive free breakfast and lunch.

Medical Dietary Restrictions/Food Allergies
Students with medical dietary restrictions or allergies should present the food service staff at their school with a note from the medical provider. For further information about Bangor Schools Food Service program, contact the Food Services office at (207) 992-5532.

Classroom Treats
For parents of elementary students, due to the many different types of food allergies that students have, we ask that parents not send in homemade items for classroom treats. Store purchased items with the ingredients clearly marked are appropriate with prior school approval for special occasions. Please check with your child’s teacher or principal prior to sending food to school.

Health
The Bangor School Department has school nurses assigned to each school to respond to student health needs. Contact with the school nurse can be made by calling the main office at the school.

Local Wellness Program
The Bangor School Department recognizes the well-documented link between individual wellness (nutrition, physical activity) and learning. The Department understands that an important factor in school-aged children reaching their potential is the coordination of school programs that develop personal responsibility for one’s health. Policy JLA (Local Wellness Program) is adopted to assure that all Bangor students receive the knowledge, encouragement, and opportunity to achieve lifelong wellness.

Medication Guidelines
The administration of medications in schools is limited and controlled by law—Title 20-A MRSA, 254(5), 4009(4) – and is specifically addressed by the Bangor School Department’s Policy JHCD. Questions regarding medication administration at school are directed to the school nurse.

Chemical Health
The Bangor School Department recognizes chemical dependency as a disease and the use of any substance which alters perception or behavior reducing that individual’s ability to function appropriately in the academic environment as a significant health problem which results in negative effects on behavior, learning, and the total development of each individual. See Policy JFCI (Chemical Health) regarding the School Department’s chemical health policy and
procedures.

Tobacco
In order to promote the health, welfare, and safety of students, staff, and visitors and to promote the cleanliness of Bangor School Department facilities, the Bangor School Committee prohibits smoking and all other use of tobacco products in school buildings and other Bangor School Department facilities, on school buses, and on school grounds at all times by all persons. See Policy ADC.

School Safety
The Bangor School Committee believes that students and staff are entitled to learn and work in a school environment free of violence, threats and disruptive behavior. Students are expected to conduct themselves with respect for others and in accordance with Committee policies, school rules, reasonable unwritten behavior expectations, and applicable state and federal laws. See Policy JICIA regarding Weapons, Violence, and School Safety, and Policy JICK regarding Bullying.

School Resource Officer
The Bangor School Department has a partnership with the Bangor Police Department in which two liaison officers are assigned to the schools to work with staff, students and parents on issues concerning students’ safety. The Officer wears his/her police uniform and rides in a black and white patrol car. This car will be seen at all Bangor schools while the officer performs his/her duties and responsibilities.

Comprehensive Emergency Management Plan
The School Committee recognizes that its responsibility for the safety of students extends to possible natural and human-made disasters and that such emergencies are best met by planning and preparedness. The School Committee authorizes a system of emergency preparedness as described in the Bangor School Department Comprehensive Emergency Management Plan.

Graduation Requirements
The Bangor School Department graduation requirements are developed in consideration of Maine Law, including alignment to Maine Learning Standards, establishment of a system for measuring and reporting student progress toward achievement of the content standards. See Policy IKF for complete graduation requirements. Questions regarding Bangor High School graduation requirements also may be directed to Principal Butler at BHS.

Student Records
The Bangor School Department complies with the Family Educational Rights and Privacy Act (“FERPA”) and all other federal and state laws and regulations concerning confidentiality and maintenance of student records and student information. See Policy JO.
The Bangor School Department encourages all parents/guardians to be advocates for their children. Students with parents or guardians who are involved in their education – both at home and at school – earn higher grades, have fewer disciplinary problems, and enjoy healthier social adjustment. Parents are encouraged to:

- Attend events – Orientations, student performances, showcases, family programs, and parent workshops.
- Participate in your child’s school – join parent organizations, volunteer, and serve on committees.
- Communicate with your child’s school – practice regular check-ins with your child’s teacher, attend parent-teacher conferences, and read the school’s monthly newsletter.

Know the key people in your child’s school who can provide additional support and resources for you, your child, and your family when concerns or issues arise:

- Principal and Assistant Principal – are responsible for overall school management and instruction.
- Classroom Teacher – is responsible for day-to-day instruction and is the first person to contact with concerns.
- Office support staff members – provide information, including: registration, bus schedules, school lunches, immunizations, or attendance.
- Guidance Counselor – provides academic, social, emotional, and career support. Counselors deliver classroom lessons and meet with students individually and in small groups. The school guidance

Parent/Guardian Advocacy

Family involvement plays a major role in preparing students to succeed in school and in life.
Parent Advocacy

counselor also conducts programming for parents and community.

- Social Worker – assists families and students in connecting with appropriate community agencies and services.
- School Nurse – provides support to students who encounter health and/or medical challenges during their schooling.

Parent Resources:

The Bangor School Department maintains a list of resources on its website at www.bangorschools.net/for-parents in the areas of health and wellness, suicide prevention, safety, learning, and addiction/chemical health.

Suicide Prevention Lifeline: 1-888-568-1112 (in Maine)
Students

The Bangor School Department believes that personal and collective achievement across our learning community is enhanced by everyone observing and working toward five core elements of the Code of Conduct: Honesty, Respect, Responsibility, Compassion, and Ambition.

Code of Conduct

The Code of Conduct is reviewed with students at the opening of the school year and periodically during the year.

Honesty - Be a trustworthy student, citizen, and friend.

- Tell the truth.
- Do your own work on assignments and tests.
- Request and receive permission before using or borrowing others’ things.

Respect - Recognize the rights of others and practice appropriate ethical and civil behavior at all times.

- Use kind, considerate, polite and safe language and gestures.
- Honor others’ physical space. Keep hands, feet, and objects to self.
- Take care of and show appreciation for the property of the school and others.
- Be a courteous, supportive citizen.
- Contribute to an environment where all individuals feel safe and valued.

Responsibility - Know what is expected, do what is right, and be accountable for your actions.

- Inform an adult right away about possible damage to property or harm to others.
Students

- Obey school department rules.
- Dress for success. Follow the Bangor School Department dress guidelines.
- Be a law-abiding citizen.
- Be a positive role model for others.

Compassion - Be thoughtful, kind, and considerate.

- Be mindful of others’ feelings.
- Support others by demonstrating tolerance of differences in beliefs, opinions, appearance, and skill levels.
- Seek and offer assistance when needed.
- Manage conflicts or disagreements respectfully.

Ambition - Be diligent in meeting your personal and academic goals.

- Complete assigned tasks to the best of your ability.
- Attend school regularly. Arrive on time.
- Give your best effort to reach your highest potential.
- Challenge yourself.
- Be a difference maker in the greater school community.

Academic Integrity
The Bangor School Department expects the pursuit of excellence in all learning environments. The ideals of honesty, trust, and personal responsibility are fundamental to a learning environment committed to Academic integrity in the Bangor School Department is predicated on these ideals. Learners, in their quest for higher levels of achievement, will be challenged to explore, question, analyze and critique. Each learner has the responsibility to do so acknowledging and honoring at all times the ideals and subtleties embodied in academic integrity.

While no policy can identify all possible breeches of academic integrity, any act willful or not, compromising the ideals of academic integrity will result in a prompt response appropriate for the offense. Policy JFCA covers the offenses of cheating, plagiarism, fabrication, and fraud.

Appropriate Attire
Elementary Students
Elementary age students dress appropriately for the weather and outside play. Students are on the playground in the morning and at noon recess, with the exception of rainy days and extremely cold days. In winter, snow pants and boots are required for children to play in the snow. Children wear appropriate footwear at all times, and wear sneakers during physical education classes.

Middle School and High School Students
Students of the Bangor School Department dress for success every day of the school year. Dressing for success has multiple effects for students: maintaining respect, establishing credibility, ensuring safety, promoting a
Students

positive learning environment, and limiting distractions. Dress must reflect neatness, cleanliness, modesty, good taste and must not be suggestive, threatening, or intimidating. Additionally, dress must reflect the standards of both individual and schoolhouse safety. All dress must contribute to an environment consistent with a positive and healthy school climate. As a guide, the BSD, for example, considers tank/halter tops, pajamas, 100 percent spandex attire, bare feet, chains, hats, head gear, and clothing promoting alcohol, drugs, obscene or suggestive acts to be in conflict with the BSD’s expectations of a healthy and positive learning environment and therefore, are not allowed to be worn in school. Clothing should not be too short, too long, too low, or worn too tightly. (Skirts and shorts must extend to fingertips). Clothing that exposes the midriff, undergarments or that is otherwise immodest or provocative is prohibited. All dress must be weather appropriate. For example, wearing shorts during the winter months is not appropriate.

Footwear must be appropriate for school. Flip flops, and flip flop type sandals are strongly discouraged as they may be a safety concern. All footwear must be tied and/or laced, if designed to be tied and/or laced.

“Dress for success” is a phrase that captures the intent of these guidelines. For all students associated with the BSD, the expectation is that responsibilities are approached purposefully each day. “Dress for success” supports this approach and promotes our individual responsibility to contribute to the common good of our school community.

Building administrators and/or their designees are authorized to determine appropriateness of student attire. Students dressed inappropriately will be expected to change their attire before continuing in their studies for the day.

Parents of students requiring accommodation for religious beliefs, disabilities, or medical purposes should contact the building principal.

Lockers (Grades 6 – 12)

Middle School

Homeroom teachers will assign each student a locker. Sixth grade students will be issued locks on the receipt of $5.00. Students are responsible for their locks and lockers and are reminded not to share their padlock combinations with anyone. If a lock is lost or stolen, the student will be issued another lock on receipt of $5.00. Keep lockers locked at all times. Do not share a locker with anyone or leave valuables in unlocked lockers. Student lockers are to be used only before school, during break, at lunch time and after school. School lockers are considered school property and may be searched at any time.

High School

Ninth grade students are assigned a locker that will remain assigned to the student throughout the four years of high school. Bangor High School lockers have integrated combination locks, and therefore no padlocks may be placed on a locker. The school is not responsible for any losses from lockers issued to students. Students are encouraged to secure lockers at all times, and to not bring valuable items to school and leave them in lockers. Students are responsible for keeping lockers clean. Lockers are school property and can be checked or searched at any time if needed.
Students

Personal Property
The Bangor School Department does not assume responsibility for the personal property of students. Each school urges parents and students to consider the type and value of property taken to school, especially items with monetary or sentimental value. Unclaimed items found in the school are placed in a designated Lost and Found location.

Lost and Found
Each school maintains a Lost and Found in a designated area. Anyone finding an item should bring it promptly to the school office. Students and parents may regularly check the Lost and Found; all items remaining in Lost and Found at the end of the school year will be donated to charity.

Student Fees, Fines, and Charges
Students shall be provided with all required schoolbooks and instructional materials/services at the expense of the Bangor School Department except the following, which may be at the expense of the student:

- musical instruments for band or orchestra
- personal articles of clothing for physical education or athletic teams
- team physicals
- cost of materials for optional school projects which become the personal property of the student
- pencils, pens, notebook paper

Teachers may recommend that students purchase such items as loose-leaf notebooks but, unless furnished at the expense of the Department, such items shall not be required.

Fees shall not be charged for participation in any course, field trip, athletic team, or co-curricular activity. However, students may be expected to pay for personal items associated with such activities such as meals.

Students may pay in whole or in part for excursions sponsored by the Bangor School Department or for activities sponsored by related organizations such as regional music festivals. However, it is the intent of the School Committee that every reasonable opportunity be given students to participate without limitation due to economic status.

Admission fees shall not be charged for school performances/activities held during the regularly scheduled school day.

Fines shall not be charged for overdue library books. However, at the discretion of the Principal, individual students may be restricted from borrowing library books until overdue/lost library books are returned or paid for.

Students, at the discretion of the Principal, may be charged up to the replacement cost of any books, instructional materials, or athletic equipment that they lose or destroy. In addition, failure to return athletic equipment may, at the discretion of the Principal, result in suspension of eligibility to participate in the next sport season.
Students

Deposits may be required for padlocks issued by the School Department for use on school lockers.

See Policy JN for the complete list of Student Fees, Fines, and Charges.

Co-curricular and Extra-curricular Activities
All students are strongly encouraged to participate in school clubs, organizations, or athletics. Research reveals the connection between participation in school activities and achievement in the classroom. Not only do students make new friends and gain valuable experiences through participating in school activities, but participating students make a significant contribution to their school.

For a list of co-curricular and extra-curricular activities available at each school, please inquire at the school office.

Student Council (Grades 6-12)
Student Council serves as a training experience for leadership, promotes the common good, develops high ideals of personal conduct, acts as a clearing house for student activities, seeks to interest students in school affairs, and helps solve problems that may arise. Member of the council are the students’ representatives and have direct access to school administration as do all students.

Inquiries and Complaints
Policy JFH addresses complaints concerning a student or non-employee as well as complaints concerning school district employees.

The Bangor School Committee recognizes that parents and students may have questions or concerns relative to the services provided by the Bangor School Department. Such questions and concerns should be resolved as promptly as possible and preferably directly among the individuals involved. To those ends, the following procedures are established.

It should be noted that several approaches are possible:

1. The question or complaint may be raised in a discussion with the teacher, principal, or administration. However, such questions or complaints generally must be considered as "informational" only and cannot be used to directly resolve the issue.

2. The preferred approach is to meet with the person or persons directly involved so that all views may be heard, and a satisfactory solution may be mutually developed. A joint meeting of the parent, student and teacher usually resolves the matter.

3. Students or parents may request a conference with the principal which may include the teacher and/or counselor whenever appropriate, in addition to the student and parent.

4. The Superintendent of Schools should be informed by the student, parent, or employee of any complaint that has not been satisfactorily resolved under steps 1, 2, or 3 above. The Superintendent will actively seek to establish the facts and opinions relative to the issue, and resolve the issue if possible in a manner consistent with this policy.
Supporting Achievement

To prepare students for the post-secondary challenges of continued education, a changing workplace and involved citizenship, Bangor provides students with a strong liberal arts foundation rich in higher order thinking and opportunities for acceleration.

Academic Excellence
To prepare students for the post-secondary challenges of continued education, a changing workplace and involved citizenship, Bangor provides students with a strong liberal arts foundation rich in higher order thinking and opportunities for acceleration.

Acceleration
Committed to the core value of accelerating all students, the Bangor School Department offers a continuum of instructional resources and services to support the varied and unique learning profiles of our students as they progress through the PreK – 12 instructional program. See Policy IKE (revised 2016). Inquiries regarding accelerated learning may be directed to the school principal.

Adult Education
Bangor Adult & Community Education provides learning opportunities for adults in the greater Bangor area, including Academic Classes (High School Diploma Program, HiSet Equivalency Diploma, and College Transitions Classes), Career Pathways (Healthcare, Tools & Trades, Computers and Technology), and Enrichment Courses (Arts, Cooking, Crafts, Languages, Dance and Music, Sports and Outdoors, Digital Photography, Business, Community History, Travel, Health and Fitness, and Financial).

A complete list of classes can be found online at www.bangoradulted.org. Participants may register for non-academic classes online, via telephone, in person, or through the mail. Students wishing to enroll in academic classes must first meet with the Director, Gregory Leavitt, or Guidance Counselor.

Contact Information:
- Telephone (207)992-5522
- 885 Broadway, Bangor ME 04401
- Hours: Monday – Friday 8:00 am – 3:30 pm
Students

and Monday, Wednesday, and Thursday evenings 5:30 pm – 9:00 pm when classes are in session

Bangor High School Academies
The Bangor High School academic program has diversified to accelerate student learning and achievement, beginning with the expectation that graduates engage in broad coursework founded in the liberal arts tradition. Embedded within the pursuit of the BHS diploma is the Academy option, which originated in 2011 with STEM and was recently expanded to Visual & Performing Arts (VPA), Business, and Humanities. Students engaged in a four-year Academy complete all existing graduation requirements while concentrating deeply in an area of academic passion that ties to their post-secondary goals. Any student may enroll in one of the Academies. More information about the curriculum and requirements for each of the academies is available online at www.bangorhigh.bangorschools.net.

STEM Academy
Bangor High School eagerly welcomes students to an innovative STEM (Science, Technology, Engineering, Mathematics) academic program option. Students who choose to enroll in the BHS STEM Academy complete all the traditional Bangor High School graduation requirements while simultaneously completing a challenging and enriching research-based sequence of STEM courses and experiences. Under our model, the experience of sequential curricula informing and enhancing students’ long-term research is captured by the term TAR STEM: Transformative Apprentice Research in Science, Technology, Engineering and Math. Designed to dovetail with the school’s existing culture and tradition of excellence and informed by compelling research on the importance of STEM education to our workforce and economy, the BHS STEM Academy is a rigorous academic program with a foundation in apprentice research mentorships at the University of Maine during the sophomore, junior and senior years.

Visual and Performing Arts Academy
The VPA Academy offers three pathways: Visual Art, Theatre Arts, and Music (Band, Orchestra, Chorus). Each program combines outstanding curriculum with the expectation that students apply and enrich their learning with committed study of content and skill throughout the academic year and during the summer. By design, academy learning experiences meaningfully extend the curriculum, deliberately accelerate student learning, progressively contribute to the development of a distinguished portfolio of work, and ultimately serve the goal of expanding post-secondary options in the arts for students. More information about the curriculum is online at www.bangorhigh.bangorschools.net.

Business Academy
Business Academy students complete a 6+ course sequence ending with increased post-secondary college/career opportunities, including credit accrual through an agreement with Husson University. Students may also choose a Business Concentration (4+ course sequence).
Supporting Achievement

Humanities Academy
Pathway options are available in English/World Languages, World Languages/History, or History/English. Students complete the required classes, engage in co-curricular and summer extensions, and create and present a Senior Capstone project.

Sundown Academy
Sundown Academy provides opportunities for juniors and seniors to access dual enrollment courses in a college format during the evening. Through a partnership with Rural U, the evening academy is composed of six dual-enrollment courses that follow a typical college format (semester-based, MWF or TTh) and include Psychology, Sociology, Western Civilization, American Government, Speech, and Fundamentals of Art. Juniors may take one course each semester and Seniors may take two each semester, giving opportunity to earn 18 college credits in high school.

Alternative Credit Options
If a Bangor High School senior is unable to schedule the number of credits required to satisfy graduation requirements, the following procedure will be followed:

- Regular day-school seniors who are 17 years old are allowed to be concurrently enrolled in Adult Education classes.
- Day-school students may receive ½ credit for each semester course taken through Adult Education Programs.
- In order to access Adult Education programs, students must meet with their school counselor and obtain administrative approval.
- Day-school students may earn up to a maximum of 3 credits through Adult Education programs.

Computer and Internet Use Policy
The Bangor School Department’s Policy IJNDB addresses student use of computers and the internet. As used herein, the term “Computer[s]” refers to any electronic computing device owned or issued by the Bangor School Department, including, desktop, laptop, tablet, or other mobile devices.

The Bangor School Department provides computers, networks and Internet access to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff. The School Committee believes that the resources available through the Internet are of significant value in the learning process and preparing students for future success. At the same time, the unregulated availability of information and communication on the Internet requires that schools establish reasonable controls for lawful, efficient and appropriate use of this technology.

Student use of school computers, networks and Internet services is a privilege, not a right. Students are required to comply with this policy and the accompanying rules (IJNDB-R). Students who violate the policy and/or rules may have their computer privileges revoked and may also be subject to further disciplinary and/or legal action.

All Bangor School Department computers remain under the control, custody and supervision of the School Department. The School Department reserves the right to monitor all computer and Internet activities by students. Students have no expectation of privacy in their use of school computers, networks and Internet services.
As a result of the requirements mandated by the Children’s Internet Protection Act (CIPA), the Bangor School Department will use the centralized content filtering program provided by the Maine School and Library Network to filter Internet access to all computers in the school system by July 1, 2002. This filter complies with the CIPA. It is designed to prevent access to materials that are obscene, contain pornography or are otherwise harmful to minors.

While reasonable precautions will be taken to supervise student use of the Internet, the Bangor School Department cannot reasonably prevent all inappropriate uses, including access to objectionable materials and communications with persons outside of the school, in violation of the School Committee policies/procedures and school rules. The School Department is not responsible for the accuracy or quality of the information that students obtain through the Internet.

Students and parents shall be informed of these policies and procedures on an annual basis through handbooks and/or other means selected by the Superintendent.

Parents may request alternative activities for their children that do not require Internet access through the established opt-out procedures.

The Superintendent shall be responsible for overseeing the implementation of this policy and the accompanying rules and for advising the School Committee of the need for any future amendments or revisions to the policy or rules. The Superintendent may develop additional administrative procedures or rules governing the day-to-day management and operation of the School Department's computer systems as long as they are consistent with the School Committee's policies and rules. The Superintendent may delegate specific responsibilities to building principals and others as he/she deems appropriate.

English Learning

(EL) The Bangor School Committee recognizes that there may be some students attending Bangor School Department schools for whom English is a new or second language. These students may be significantly challenged as they acquire or improve English proficiency at the same time they are learning the knowledge and skills associated with the content standards of the system of Learning Results. In order to ensure equal educational opportunity, the school system will provide a program for students who are limited in English proficiency, according to Policy IGBD.

Grading System

Effort, conduct, and homework marks are part of the student’s quarterly evaluation and reflect the following:

- 4 = Exceeds the Standards
- 3 = Meets the Standards
- 2 = Partially Meets the Standards
- 1 = Does Not Meet the Standards

The grading system at the middle schools and Bangor High School is as follows:

- A+ = 99-100
- A = 95-98
- A - = 93-94
- B+ = 91-92
- B = 87-90
- B- = 85-86
- C+ = 83-84
- C = 79-82
- C- = 77-78
- D+ = 75-76
- D = 72-74
- D- = 70-71
Supporting Achievement

- F = Below 70

Guidance
Guidance Counselors are available at every school to assist students and parents and to provide academic, social, emotional, and career support. The school guidance counselor also offers programming for parents and community members on a variety of topics including college and career readiness.

Homework
Consistent with educational research, the Bangor School Departments recognizes and values the supporting role that homework plays in student development and the pursuit of academic excellence. The Bangor School Department’s general homework guidelines as outlined in Policy IKB are:

1. Teachers’ homework practices (frequency, grading procedures) will be clearly communicated to students and parents early in the school year or semester through a written course/class description, and/or communication from the teacher. Homework is different from "incomplete" class work. Class work not completed during regular school hours may need to be finished at home; however, teachers should monitor the student’s needs and causes for incomplete work very closely.
2. Homework assigned for weekends and holidays should be minimized.
3. Homework assignments for each grade level will depend upon or vary with the instructional needs of individual students. The availability of resources in the homes or community of the students will be considered when assigning homework.
4. Homework assignments and major tests will be coordinated so that the students are assigned an approximate total of 10 minutes per grade level per night (10 minutes for grade 1, 20 minutes for grade 2, 30 minutes for grade 3, etc.).
5. Homework for K-2 students will consist of practicing skills already taught at school in areas such as Reading, Language Arts, Spelling, and Math, collecting items to bring for class sharing, and developing or extending strengths and interests. Homework at these levels should be brief and not expected every day.
6. Long-term projects such as research papers and book reports will be assigned in advance so that students can learn time management and good study habits. A timeline outlining due dates will be provided with the assignment.
7. Homework assignments for students taking accelerated, Honors, or Advanced Placement courses may require more time than homework assigned in other classes. In addition, these classes may require the completion of summer assignments. Students and parents should consider this time factor when selecting courses.
8. Class work and homework missed during an approved planned absence (see Planned Absence Form) will be assigned a reasonable due date as part of the approval process, which is managed by the building principal.

NOTE:
It should be understood that some students will complete some homework assignments during study periods and will not need to spend as many minutes every evening working on homework as are indicated in this policy.

Honor Roll (Grades 4-12)
The Honor Roll is published quarterly. Students
earning all A’s receive High Honors and students earning all A’s and B’s receive Honors.

**Junior Reserve Officer Training Corps (JROTC 9-12)**

“Training Today for Leadership Tomorrow”

The City of Bangor, Maine, has the distinction of being the first City in the United States to adopt military training in its public school system.

The JROTC curriculum not only supports JROTC objectives, but also has been developed in response to changing educational philosophies and concepts. It is designed to develop the student good citizenship, self-reliance, leadership, responsiveness to constituted authority, a knowledge of basic military skills, a study of military history, and the ability to communicate effectively, both orally and in writing. The JROTC program is an excellent vehicle for demonstrating practical applications of leadership and citizenship. Bangor’s Veteran’s Day and Memorial Day parades are planned and organized by BHS Cadets and Command.

JROTC is open to all students who want a course that will give them a feeling of belonging, a sense of accomplishment, and some fun. Enrollment in JROTC does not obligate the student for future military service. However, three (3) years of JROTC will allow a student to enter any branch of the Armed Forces in the 3rd pay grade. Extracurricular activities within the JROTC program include: Rifle Team, Drill Team, Honor Guard, Color Guard, Raiders, leadership field trips, and summer camp.

Students interested in JROTC may contact the Instructor, Lt. Col. Kevin Harris or speak with their Guidance Counselor.

**Library Services**

Each school has a library that supports the school’s effort to build a culture of readers. Students in Kindergarten through Grade 5 receive weekly library skills instruction and have many opportunities to explore books that satisfy their interests. Students in Grades 6 through 12 are welcome to borrow books from their school’s library and to utilize the library for research. Librarians at all levels work closely with teachers in content areas to support student learning and promote reading. The Bangor School Department libraries use an automated catalog that is accessible online, so students may search for or reserve books from home as well as in school.

**Special Education and 504**

Special Education / IDEA and Section 504 are legal processes through which the Bangor School Department assesses the need for accommodations or modifications that assist a student’s access to his or her education. Students and families who suspect that there is a need for accommodations or modifications under IDEA or Section 504 are encouraged to contact the Director of Pupil Services at 992-4173.

**Title I**

Since 1965 and the passage of the Elementary and Secondary Education Act, Title I has provided a source of federal funding to America’s schools. Based on local poverty data and demographics, Title I formulas determine the funding allocation allowing schools to provide supplemental instructional services and resources to assist students in achieving local learning goals and targets.

At each of the K-5 schools, Title I activities and interventions support student learning. Inquiries regarding Title I may be directed to the school principal or to the Title Director in the Office of Instruction.
Supporting Achievement

Study Halls (Grades 6-12)
Students in Grades 6 through 12 may include a study hall in their schedule for work and study. Using the study hall time efficiently will help students in their classes and can reduce homework time.

Study Tips
Students can more efficiently work at home by following these helpful study tips:
• Find a place that is quiet and well-lit.
• Avoid the TV room and turn off the radio or headphones.
• Bring all materials to the study spot.
• Review class notes even if there is not an assignment in that subject.
• Organize the study schedule so that there is time to complete every subject.
• Read all directions carefully.
• Take pride in homework, making sure it is neat and well-organized.
• Check over homework to catch any errors and correct them.
• Make a note on any difficult sections to get help from the teacher the next day in class or whenever extra help is given.

Summer School
Bangor School Department offers an Extended School Year (ESY) program based on the student’s Individualized Education Plan.

Voluntary summer activities may be available at each school; please contact the school principal for information.

At Bangor High School, any student who fails a semester course and consequently lost credit may make up the credit by attending summer school offered by the Bangor School Department. The grade earned in summer school will not replace the failing grad in the course but will be recorded separately on the transcript. Students who choose not to take the mid-year or final exams at the end of each semester will not be allowed to enroll in summer school for the semester course failed.

United Technologies Center
United Technologies Center (UTC), Maine Vocational Region #4, is the largest Career and Technical region in the state. Bangor High School students may attend either morning or afternoon 2 ½ hour sessions. Courses are designed to meet national standards, assist each student in documenting his or her Maine Learning Results, and prepare students for post-secondary education.

Students have an opportunity to enroll in any one of nineteen courses in which they may earn three credits per year with the possibility of earning college credits. UTC students learn valuable skills that will assist them in achieving their career goals. A complete list of Programs available for high school students is available online at www.utc.mainecte.org.

Volunteers
The Bangor School Department values and appreciates the role that volunteers offer in supporting teaching and learning. Those interested in giving their time to the schools are encouraged to contact the building principals. Volunteers participate in a required training offered by school leadership. Please check our website for a copy of the volunteer handbook and Policy IJOC.

Work Permits (Grades 6-12)
Minors under 16 years old must obtain a work permit before beginning employment. This includes students who are home-schooled. A new permit is required every time they begin a new job until they reach 16 years old, even if they work for immediate or extended family.
Information regarding Work Permits is available on the Maine Department of Labor website or by contacting the Guidance Office at the middle schools or Bangor High School.