

REFERRAL/PRE-REFERRAL OF STUDENTS WITH DISABILITIES

It shall be the policy of Bangor School Department to refer all school-age students suspected of having a disability that requires special education, related service(s), and/or reasonable accommodations to the Individualized Education Program (IEP) Team or the Section 504 Team for an evaluation in all suspected areas of disability. Referrals of students to the IEP Team or the Section 504 Team may be made at any time by parents, professional school staff, and other persons knowledgeable about the child's educational needs. Any such referral should be made in accordance with procedures approved by the Superintendent of Schools and found in Regulation IGBAC.

Regardless of the source, a referral will be considered received by the school unit on the date that the written referral is received by the office of the Director of Pupil Services. The referral shall be signed and dated by the Director of Pupil Services or designee, thereby indicating the date of receipt.

The Superintendent of Schools, in consultation with the Director of Pupil Services, may develop procedures for referral and the use of pre-referral interventions within the local school unit, and may from time to time amend those procedures as necessary.

Legal References: Ch. 101, §§ II, III, IV(2)(D), (E), V(4)(A) (Me. Dept. of Ed. Rules (May 2013)).
34 C.F.R. § 104.32 (a) Title 34 Education
Subtitle B Regulations of the Offices of the Department of Education
Chapter 1 – Office for Civil Rights, Department of Education
Part 104 – Nondiscrimination on the Basis of Handicap in Programs or
Activities Receiving Federal Financial Assistance

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