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**ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE**

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The School Committee shall, when it deems appropriate, appoint citizen committees to counsel and assist the district in planning programs and projects.

The following policies shall govern the appointment and functioning of citizen committees:

1. The composition of a citizen committee shall be broadly representative and shall take into consideration the specific tasks assigned to the committee.
2. All appointments shall be made by the Committee, which may name a community selection committee to make nominations for the purpose of obtaining broader community representation. The appointment of any staff member to such committees shall be made by the Committee upon recommendation of the Superintendent.
3. Each committee shall be clearly instructed as to:
  - a. The length of time each member is being asked to serve;
  - b. The service the Committee wishes the committee to render; the extent and limitations of its responsibility;
  - c. The resources the Committee will provide;
  - d. The approximate dates on which the Committee wishes to receive major reports;
  - e. Committee policies governing citizen committees and the relationship of these committees to the Committee as a whole, to individual Committee members, to the Superintendent, and other members of the professional staff;
  - f. Responsibilities for the release of information to the press.
4. Recommendations of citizen committees shall be based on research and fact.
5. The School Committee possesses certain legal powers and prerogatives which cannot be delegated or surrendered to others. Therefore, all recommendations of a citizen committee must be submitted to the School Committee for official action.

The Committee shall have the power to dissolve any advisory committee and shall reserve the right to exercise this power at any time during the life of any committee.

ADOPTED: October 18, 1982

REVIEWED: September 11, 2019

