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## RELATIONS WITH BOOSTER GROUPS

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Bangor School Department recognizes the role of booster groups in assisting the schools in enriching athletic and other extracurricular activities and enabling more students to participate in such activities. For the purpose of this policy, a booster group is a parent and/or community group that is organized for the purpose of providing resources to support athletics and co-curricular activities.

Only those booster groups that have been approved by the Bangor School Committee may use the name and or logo of the Bangor School Department or its schools. The Superintendent may make recommendations to the Committee concerning the approval of groups seeking booster status.

In order to be approved as a booster group, a group must meet the following criteria:

- A. The group must be comprised of adults rather than students;
- B. The group must provide to the Superintendent of Schools details of the structure of the organization including its purpose and goals, the intended use of funds generated, the names of its officers and its bylaws;
- C. The booster president or designee must make application to the Superintendent/designee for all uses of school facilities for fund raising projects, in accordance with the Committee's facilities use policy and procedures;
- D. Use of school facilities by the group will comply with all policies and regulations established by the Committee and, as applicable, the Maine Principals Association;
- E. No monies collected by booster group fund raising activities will be deposited directly to student athletic/activity accounts;
- F. All fundraising activities must be approved in advance by the Superintendent/designee;
- G. No fundraising activities will be conducted within the school during school hours or at school events and performances by the group without permission of the Superintendent of Schools/designee;
- H. All funds raised by the group must be used to achieve the stated purposes of the group;
- I. The group must maintain bank, financial and tax exempt status separate from the school. The organization shall provide the principal and/or director of athletics monthly treasurer's reports. These statements will be reviewed by school leadership and then forwarded to the Director of Business Services;
- J. Booster groups may not lawfully use the school's sales tax exemption for purchases or sales;
- K. Booster groups may not use Bangor School Department bulk mailing permit or school postage;
- L. Booster group gifts should enhance activities for both boys and girls. The Committee will consider equity and budget implications before accepting booster group donations;
- M. Any booster group plan or project that would require expansion, renovation or construction of school facilities or would increase maintenance costs for facilities shall require Committee approval;
- N. Any booster group plan to provide awards or recognition to teams or individual students must be approved by the Committee before any public announcement is made;



- O. Booster groups shall not directly pay coaches or officials, purchase equipment, or pay for transportation. Donations to purchase equipment or support transportation shall be forwarded to the Business Office of the Bangor School Department. The Director of Business Services shall direct the purchase order process following receipt of the donation.
- P. Booster groups will not select coaches, assistant coaches or activity advisors or influence the selection of coaches, assistant coaches or activity advisors.
- Q. Booster members will complete volunteer training.
- R. Booster groups shall maintain a current roster of members and shall provide the school principal annually with an active roster of membership including those members with leadership responsibilities. Booster leadership shall consult with the school principal/designee in establishing yearly goals for the booster group.

The Bangor School Committee reserves the right to revoke the approval of any booster group if it is found that the group's operations and purposes are inconsistent with Committee policies.

ADOPTED: July 29, 2015  
REVISED: November 15, 2018  
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