

**BANGOR SCHOOL COMMITTEE AGENDA
REGULAR MEETING**

7:00 p.m., Wednesday, February 1, 2023

City Hall Council Chambers

Strategic Goals

(E) Excellence

(TL) Teaching and Learning

(ER) Engaged Relationships

(SW) Safety and Well-being

Mission: We provide educational opportunities that inspire students and adults to grow every day, to thrive over time, and to aspire continuously for excellence as learners and people.

A. Call to Order

1. Welcome
2. Pledge of Allegiance
3. Recognition(s)
 - a. Debate Team State Champions

B. Adjustments to the Agenda

C. Public Comments (Public participation procedures are listed in the Bangor School Committee brochure.) Meeting is broadcast live in Bangor on the Educational Channel 1302 and streamed through Bangor School Department Facebook page.

D. Superintendent's Proposals and Updates

1. Action Items
2. Informational Items
 - a. Update on Best Buddies – E, TL, ER, SW
 - b. Update of Special Olympics – E, TL, ER, SW
 - c. 2023-2024 School Committee Meeting Schedule - E

E. Business Action Items

1. Action Items
 - a. Minutes
 1. Regular Meeting of January 25, 2023
 - b. Financial Report
 1. Reserve Account
 - c. Personnel – TL
 1. Extra-Duty Assignment(s)
 - d. Second Reading of Policies – E
 1. Revised Policy IGBD – Program for Multilingual Learners
 2. Revised Policy JHCE – Pediculosis (Head Lice)
2. Introduction Items
 - a. First Reading of Policies – E
 1. Revised Policy ICA – 2023-2024 School Calendar

F. Committee Updates

1. Comments and Questions from the Committee
2. Committee Appointments
3. Representatives' Reports – E, TL, ER, SW
 - a. Dropout Prevention
 - b. Southern Penobscot Regional Program for Children With Exceptionalities
 - c. United Technology Center
 - d. Scholarship
 - e. Other
4. Student Committee Member Updates

G. Reports

H. Information Items

1. Important Dates:
 - Friday, February 10, 2023 School Committee Members Retreat – 8:30 a.m. – 12:30 p.m. – Camp Jordan
 - Wednesday, February 15, 2023 Regular Meeting – 7 p.m. Council Chambers
 - Wednesday, March 8, 2023 Regular Meeting – 7 p.m. Council Chambers
 - Wednesday, March 22, 2023 Regular Meeting – 7 p.m. Council Chambers
 - Tuesday, May 23, 2023 School Committee Members Retreat – 8:30 a.m. – 12:30 p.m. – Camp Jordan

I. Questions and Comments from the Committee

J. Adjournment

SYNOPSIS OF AGENDA ITEMS
CONFIDENTIAL
REGULAR MEETING OF Wednesday, February 1, 2023

- A. 3. a. The Bangor School Department and the Bangor School Committee will recognize the Speech and Debate Team as the 2023 Debate State Champions.

- D. 2. a. Director of Pupil Services Christy Babin will provide you with a Best Buddies update.
- b. Special Olympic Co-Coordinator Jason Pangburn and Kendra Perry will share Special Olympic events for school year 22-23.
- c. I have enclosed a draft 2023-2024 School Committee meeting schedule.

- E. 1. a. 1. I am recommending approval of the draft Minutes of the January 25, 2023 Regular School Committee Meeting.
- b. 1. I am recommending approval to put \$555,700 into the reserve account to reduce the need for tax commitment and additional budgeted funds for minor capital projects.
- c. 1. I am recommending approval of extra-duty assignments for school year 2022-2023.
- d. I am recommending approval of the second reading of policies:
 - 1. Revised Policy IGBD – Program for Multilingual Learners
 - 2. Revised Policy JHCE – Pediculosis (Head Lice)

- E. 2. a. 1. I am recommending first reading of the following revised policies:
 - 1. Revised Policy ICA – 2023-2024 School Calendar

School Committee Meetings for 2023-2024

The following schedule of Regular Meetings is suggested. Meetings are scheduled on the 2nd and 4th Wednesdays of each month except during school vacations or otherwise noted. Special meetings may be called as needed in addition to those scheduled below. All meetings will be held at Bangor City Hall, Council Chambers at 7:00 p.m. unless otherwise announced.

<u>Date</u>	<u>Tentative Agenda Items</u>	
July	19	
August	23	
September	13	
September	27	
October	12	(Thursday)
October	25	
November	13	Reorganizational Meeting 11:00 a.m. Council Chambers (Monday) Oath of Office Election of Officers Committee Appointments
November	15	(Workshop 5:00 p.m. – 6:30p.m. – Regular Meeting 7 p.m.)
November	29	
December	13	
January	10	
January	24	
February	14	(1 st and 3 rd week due to school vacation)
February	28	
March	13	
March	20	Review: 2024-2025 Budget
March	27	(if required) Approve: 2024-2025 Budget
April	10	
April	24	
May	8	
May	22	
June	12	
June	26	

MINUTES
DRAFT
BANGOR SCHOOL COMMITTEE
REGULAR MEETING
7:00 p.m., Wednesday, January 25, 2023

School Committee Members present: Chair Marwa Hassanien, Vice Chair Timothy Surette, Clare Mundell, Ben Sprague, Sara Luciano, Sue Sorg, and Imke Schessler-Jandreau.

A. 1. & 2. The meeting was called to order at 7:00 p.m. by Chair Marwa Hassanien and the pledge of allegiance followed.

B. Adjustments to the Agenda:

No Adjustments

C. Public Comments:

No Public Comments

D. 2. a. Superintendent Tager provided an update from Bangor Day.

D. 2. b. Superintendent Tager reported the following resignations:

Kellin Malachi	Library Media Specialist	William S. Cohen School
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E. 1 .a. 1-2. VOTED 7-0 to approve the Minutes of the January 11, 2023 Regular School Committee Meeting.

b. 1. VOTED 7-0 to approve the October 2022 Financial Report.

2. VOTED 7-0 to approve the June 2022 Budget Transfers.

c. 1. VOTED 7-0 to approve the following extra-duty assignments for school year 2022-2023:

Carmin Curry	IEP Coordinator (.3)	Bangor High School
Stuart Greenier	IEP Coordinator (.6)	Bangor High School
Brianne Sciacca	IEP Coordinator (.3)	Bangor High School
Ashley Thornton	IEP Coordinator (.3)	Bangor High School
Jeannie McAlpine	IEP Coordinator (.5)	Downeast School
Jessica Gallant	Assistant Coach, Girls Lacrosse	Bangor High School

b. Committee Member Susan Sorg shared the following donations:

To Fruit Street School from Lowes, two microwaves, having a total dollar value of \$200.

VOTED 7-0, to approve all donations.

E. 2. a. 1-2. VOTED 7-0 to recommend first reading of the following revised policies:

1. Revised Policy IGBD – Program for Multilingual Learners
2. Revised Policy JHCE – Pediculosis (Head Lice)

F. 1. Member Sara Luciano asked for an update on the Best Buddies program at the next meeting.

Member Ben Sprague shared appreciation for the advance notice on the snow days/delays.

F. 3. Member Imke Schessler-Jandreau provided an update on the United Technology Center.

Member Clare Mundell shared that the Mental Health Committee will be reconvening in February.

Chair Marwa Hassanien noted that the DEIB Committee will be reconvening in February.

F. 4. Caroline provided a brief update mentioning the Debate Team State Championship.

H. 1. Important dates were reviewed by Chair Hassanien.

J. VOTED 7-0 to adjourn the meeting at 7:15 p.m.

Respectfully Submitted,



James R. Tager
Superintendent of Schools



BANGOR SCHOOL DEPARTMENT

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Director of Business Services

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To: Jim Tager, Superintendent of Schools
Bangor School Committee
From: Jerry Hayman, Director of Business Services
Date: February 1, 2023
Re: Capital Reserve Memo

The Bangor School Department experienced a modestly healthy fiscal year ending June 30, 2022. The financial statements are still going through the audit process but it appears our fund balance will grow to \$2,510,280 which would be 4.74% of our current budget. Expense savings occurred in Ed Tech salaries, substitutes, stipends, health insurance, retirement, staff tuition, as well as many other expense categories.

I am suggesting that we reserve \$555,700 of the fund balance with the City of Bangor for the following current and future projects:

1. Mary Snow School exterior masonry restoration has been estimated to be \$750,000. Transferring \$350,000 from the FY 2022 fund balance and then paying the remaining balance with the FY 2023 budget would completely fund the project that will start in the Spring of 2023.
2. Computer devices for students and staff – The devices were all purchased (\$900,000) within the last 12-18 months and have an estimated useful life of six years. Transferring \$150,000 per year would fund the next replacement without impacting the current budget.
3. Cameron Stadium track surface – The useful life of a track's rubberized surface is estimated to be ten years. The current replacement cost would be \$200,000 which would be \$20,000 annually. Transferring \$20,000 per year would fund the next replacement without impacting the current budget.
4. Cameron Stadium field surface – The useful life of a track's artificial field surface is estimated to be fourteen years. The current replacement cost would be \$500,000 which would be \$35,700 annually. Transferring \$35,700 per year would fund the next replacement without impacting the current budget.

We met with the City Manager and CFO on January 26, 2023 to discuss the potential for reserve savings and they appear to be on board with the strategy. The next step would be to get School Committee support for the transfer before scheduling a time with the City's Finance Committee.

We also discussed with the City Manager and CFO the School Department's plan to transfer budgeted debt service funds to the City of Bangor for our recent projects – Cameron Stadium, Vine Street heating system, Fruit Street heating system, BHS Roof, BHS electrical upgrade and, BHS generator replacement. These budgeted transfers will reduce the amount to be bonded in the future.

PROGRAM FOR ENGLISH MULTILINGUAL LEARNERS

The Bangor School Committee recognizes the need to provide a program for students who are English Multilingual learners. In order to ensure these students have equal educational opportunity, the Superintendent shall be responsible for developing and implementing a “Lau Plan.” The plan shall include procedures for referral, identification, assessment, program implementation, monitoring of progress, establishment of exit/reclassification criteria, requirements for yearly review, and parent notification. A Language Assessment Committee shall be appointed to assist in the coordination, oversight, and periodic review of the program. The Lau Plan shall be approved by the Committee before it is submitted to the Maine Department of Education.

At the beginning of each school year, parents/guardians of identified students will be notified by the Bangor School Department and informed about their student’s participation in the program for English Multilingual learners. Parents/guardians will be informed about the instructional program and parental rights, as required by law, and will be regularly informed of their child’s progress. Whenever practicable, communications with parents/guardians will be in the language understood by the parents/guardians.

Legal Reference: 42 U.S.C. § 2000d (Title VI, Civil Rights Act of 1964)
 20 U.S.C. § 70 (Elementary and Secondary Education Act of 1965, as amended)
 20 U.S.C. § 6801 et seq.
 Me. Dept. of Educ. Rule Ch. 127.02

ADOPTED: September 17, 1990

REVISED: ~~November 14, 2019~~



SECOND READING

PEDICULOSIS (Head Lice)

Upon routine examinations of children in the school system, if it is found that a child has pediculosis, the Bangor School Department administration will follow current guidance from the Centers for Disease Control and Prevention (CDC), American Academy of Pediatrics (AAP), Maine Department of Education (MDOE), National Association of School Nurses (NASN), and the Maine Statute on communicable diseases (Title -20, M.R.S.A. 6301), that child shall be excluded from school (in compliance with the State of Maine Statute on communicable diseases Title 20 A, M.R.S.A. 6301).

The parents/guardians of a child identified as having pediculosis (head lice) will meet with the nurse and building principal/administrator to develop a plan for treatment and assisting families as needed to minimize student absenteeism at school.

~~A child who has been excluded from school due to pediculosis shall not be readmitted to school until it is determined by designated school personnel that the child has been treated with proper medication and is nit free.~~

Legal Reference: Title 20-A, M.R.S.A. 6301

ADOPTED: March 5, 1990

REVIEWED: ~~October 22, 2019~~ February 1, 2023



Bangor School Department
2023-2024 Calendar

2023 July					October (21)					2024 January (21)					April (17)				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
<u>3</u>	<u>H</u>	<u>5</u>	<u>6</u>	<u>7</u>	2	3	4	5	6	<u>H</u>	2	3	4	5	1	2	3	4	5q
<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>H</u>	10	11	12	13	8	9	10	11	12	8	9	10	11	12
<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>	16	17	18	19	20	<u>H</u>	16	17	18	19q	<u>H</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>
<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	23	24	25	26	27	22	23	24	25	26	22	23	24	25	26
<u>31</u>					30	31				29	30	31			29	30			
August					November (16 + 3)					February (16)					May (22)				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>			1	2	3q				1	2			1	2	3
<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	6	7	8	9	<u>H</u>	5	6	7	8	9	6	7	8	9	10
<u>14</u>	<u>15</u>	<u>16A</u>	<u>17A</u>	<u>18</u>	13	14	15	16	17	12	13	14	15	16	13	14	15	16	17
<u>21</u>	<u>22</u>	<u>23b</u>	<u>24</u>	<u>25</u>	<u>20d</u>	<u>21d</u>	<u>22</u>	<u>H</u>	<u>H</u>	<u>H</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	20	21	22	23	24
<u>28ak</u>	<u>29ac</u>	<u>30●</u>	<u>31●</u>		27	28	29	30		26	27	28	29		<u>H</u>	28	29	30	31
September (19)					December (16)					March (20 + 1)					June (12 + 1)				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
				<u>1</u>					1					1	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
<u>H</u>	5*	6	7	8	4	5	6	7	8	4	5	6	7	8	10	11	12	13	14
11	12	13	14	15	11	12	13	14	15	11	12	13	14	<u>15e</u>	17	18f	<u>H</u>	<u>20g</u>	<u>21h</u>
18	19	20	21	22	18	19	20	21	22R	18	19	20	21	22	<u>24A</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>
25	26	27	28	29	<u>H</u>	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	25	26	27	28	29					

+2 Teacher Workdays
(August 28 & 29, 2024)

Schools not in session

* First Day of School for Students

A Administrative Academy

a Teacher Academy k Custodians/Maintenance/Secretaries/Food Service In-Service Day

b New Employee Orientation (Administrators & Teachers)

c Bangor High School Orientation - New Students only

d Elementary/Middle/High Schools Parent Conferences

Monday, November 20 (8am-3pm; 4-7pm) & Tuesday, November 21 (8am-3pm; 4-7pm)

e Teacher In-Service

f Last Student Day K-12

g Last Teacher Workday K-12

h 1st & 2nd year Teacher Workshop

H Holiday - No employees on duty except security personnel

• Educational Technician In-Service Days

q End of Quarter

R Early Student Release - BHS dismiss @ 11:00 am, Middle Schools @ 11:30 am, Elementary @ 12:00 pm
no Prek for 1/2 day students

This calendar allows for five (5) days to be lost due to inclement weather or other emergencies. Parents, students, and employees should anticipate adjusting the school year in June 2024 (shortening or extending) if fewer or more than five (5) days are lost.

Bangor High School Graduation - June 9, 2024

NOTES:

1. Bangor High School examinations will begin during the week of January 15 and during the week of June 10 (or last student days, if calendar adjustments are necessary).

2. Bangor High School Senior week Schedule:

Prom	TBD	TBD
Senior Examinations end	Wednesday	June 5, 2024
Notification of non-graduates	Wednesday	June 5, 2024
Senior Salute	Thursday	June 6, 2024
Banquet	TBD	TBD
Graduation practice	Friday	June 7, 2024
Graduation	4:00 p.m., Sunday	June 9, 2024

3. Bangor High School Summer Sessions will be:

2023 June 26 - July 21, 2023 (except Tuesday, July 4, 2023)

2024 June 24 - July 19, 2024 (except Thursday, July 4, 2024)

4. Report cards will be distributed on these dates:

<u>K - 12</u>	
November	9
January	25
April	11
June	24

ADOPTED: