

**ORGANIZATIONAL MEETING**

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The Committee shall hold an Organizational Meeting at eleven o'clock on the morning of the first Monday following November elections. The meeting shall be called to order by the Superintendent of Schools who shall preside only until a Chair has been elected.

After the members-elect have been administered the oath of office, the Committee shall elect by majority vote one of its members to serve as Chair for the ensuing year.

Following election, the Chair shall preside during the election of a vice-chair whose sole duty shall be to serve as chair *pro tempore* during the temporary absence of the Chair. Should the office of chair become vacant between organizational meetings, the Committee shall elect a new Chair within thirty days of such vacancy.

The Committee shall elect one or more attendance officers and may designate one or more individuals or firms to represent the Committee relative to legal matters and/or labor negotiations.

The Chair shall appoint from its membership needed representatives to serve on each of the following committees:

1. United Technology Center Region #4 Board (3 members)
2. Southern Penobscot Regional Program for Exceptional Children Board of Directors (1 member)
3. Negotiations
4. Dropout Prevention
5. Policy (2 members and one alternate)

In the event a vacancy occurs during the appointed term of office, the Chair shall appoint a Committee member to complete the unexpired term.

The Committee may conduct such additional business, consistent with the policies of the Committee, as may appear on the agenda for the Organizational Meeting.

ADOPTED: May 1, 1989  
REVISED: October 26, 2022  
REVIEWED: February 22, 2023

